

Council Chamber, January 24, 2018

President Reichart convened the meeting of Hanover Borough Council on Wednesday Evening, January 24, 2018, 7:00 PM, in the Hanover Municipal Building, 44 Frederick Street, Hanover, Pennsylvania as advertised.

The meeting began with the Pledge of Allegiance to the Flag of the United States of America, followed by a moment of silence. On roll call the following answered as present: Mr. Baumgardner, Mr. Chesney, Mr. Lockard, Mr. McLin, Mr. Noble, Ms. Pranses, Mr. Reichart, Dr. Rupp; Solicitor Yingst; Manager Bowersox and Secretary Neiderer. Councilpersons Mr. Angel and Mr. Shea were absent.

It was moved by Mr. Baumgardner, seconded by Mr. Noble to approve the minutes of December 27, 2017 and January 2, 2018 as written. Motion carried.

It was moved by Mr. Baumgardner, seconded by Mr. Chesney to approve the payment of the bills, the report of the Mayor and the report of the Fire Chief. Motion carried.

### **CITIZENS WITH ITEMS OF BUSINESS TO BE BROUGHT BEFORE COUNCIL**

Library Director Lisa Kane introduced members of the Hanover Area Historical Society who were present to address any questions or concerns regarding the loan of library items for an historical display at the new Carriage House Museum:

- Corky Brickman, Chairman of Carriage House Museum Committee – described the many upgrades to the carriage house museum to accommodate the display of historical items, such as smoke detectors, proper lighting, heat and temperature control, humidity control, etc.
- Ken Whisler, Co-Chairman of Carriage House Museum Committee
- Tim Chin, Co-Chairman of Carriage House Museum Committee
- Ethel Smith & Bonnie McArdle, Members

Mr. Brickman asked for any questions from Council:

Mr. Noble thanked Director Kane for the additional information which helps to explain more clearly the proposed museum's facility's capacity to professionally display the historical items.

Mr. Baumgardner agreed with Mr. Noble and questioned if the need for insurance and the installation of a fire sprinkler system had been addressed by the Committee.

Mr. Brickman stated that the museum is fully insured and that a fire sprinkler system would not be installed due to potential water damage of the historical items.

President Reichart thanked Director Kane and the representatives of the Hanover Area Historical Society for their attendance this evening.

### **REPORTS OF THE STANDING COMMITTEES**

#### **Finance & Personnel Committee – Dr. Rupp**

It was moved by Dr. Rupp, seconded by Mr. Baumgardner to ratify the action of the Hanover Borough Council Finance & Personnel Committee regarding the following approvals:

**REPORTS OF THE STANDING COMMITTEES**

**Finance & Personnel Committee – Dr. Rupp**

- a. Approving monthly investments with People’s Bank for a period of 31 days, from December 31, 2017 to January 31, 2018 a variable interest rate of 1.66% for a total amount of \$17,363,946.31 including interest of \$24,446.31.
- b. Approving the tax collector’s request to provide separate mailings for the Hanover Borough Real Estate tax bills and the Per Capita tax bills.

Motion carried.

It was moved by Dr. Rupp, seconded by Mr. Noble to approve Resolution No. 1206 entitled **“A RESOLUTION OF THE BOROUGH OF HANOVER, YORK COUNTY, PENNSYLVANIA REVISING THE SCHEDULE OF FEES FOR PERMITS, LICENSES, AND SERVICES PROVIDED BY THE BOROUGH OF HANOVER.”** *(Revises plumbing permit/digging permit rate, special labor rate, and provides for a closing/going out of business sale license rate.)* Motion carried.

It was moved by Dr. Rupp, seconded by Ms. Pranses to approve Resolution No. 1207 entitled **“A RESOLUTION OF THE BOROUGH OF HANOVER, YORK COUNTY, PENNSYLVANIA ENTERING INTO A REVISED NON-JUDICIAL SETTLEMENT AGREEMENT WITH THE HANOVER PUBLIC LIBRARY ASSOCIATION, INC. DELINEATING AND CLARIFYING THE PROCEDURES FOR ALLOCATION OF FUNDS RECEIVED DESIGNATING BEQUESTS TO THE GUTHRIE MEMORIAL LIBRARY.”**

Motion carried.

It was moved by Dr. Rupp, seconded by Mr. Noble to ratify the action of the proper officers of The Borough in approving the following Real Estate Tax Lien Filings by the Hanover Borough Tax Collector Holly Liska and exonerating the Tax Collector from further efforts to collect the aforesaid taxes:

- a. The Real Estate Taxes listed on the “Return of Uncollected Real Estate Taxes for the Year 2017” including 147 bills totaling \$92,584.48 face value.
- b. The Real Estate Taxes listed on the “Return of Uncollected Real Estate Taxes for the Year for the year 2016” including three (3) bills totaling \$230.04 face value.

Motion carried.

It was moved by Dr. Rupp, seconded by Mr. Chesney to charge Per Capita Tax Collector Holly Liska, 207 Third Street, Hanover, PA from the collection of the following uncollected Per Capita Taxes listed on the January 2018 reports:

	<u>No. Bills</u>	<u>Amount</u>
a. 2017 Full Per Capita Taxes	981	\$4,905.00
b. 2016 Interim Per Capita Taxes	194	\$ 970.00

Motion carried.

It was moved by Dr. Rupp, seconded by Mr. Lockard to charge Delinquent Hanover Borough Tax Collector York Adams Tax Bureau, York, Pennsylvania with the collection of the following uncollected Per Capita Taxes listed on the January 2018 report from Hanover Borough Tax Collector Holly Liska for all persons who have been given more than the legal time limit for payment of Per Capita Taxes but have failed to do so:

	<u>No. Bills</u>	<u>Amount</u>
a. 2017 Full Per Capita Taxes	1,740	\$8,700.00
b. 2016 Interim Per Capita Taxes	2,699	\$1,345.00

## REPORTS OF THE STANDING COMMITTEES

### Finance & Personnel Committee – Dr. Rupp

Motion carried.

It was moved by Dr. Rupp, seconded by Mr. Noble to charge 2018 Real Estate Tax Collector Holly Liska, 207 Third Street, Hanover, PA with the collection of 2018 Real Estate Tax in the amount of \$5,560,673.10 and authorizing the issuance of Tax Warrants for same with the payment of ninety-five hundredths (0.95%) percent commission on the collection of each tax bill collected. Motion carried.

It was moved by Dr. Rupp, seconded by Mr. Lockard to charge 2018 Per Capita Tax Collector, Holly Liska, 207 Third Street, Hanover, PA with the collection of Per Capita Tax in the amount of \$49,855.00 and authorizing the issuance of Tax Warrants for same with the payment of 25¢ commission on the collection of each tax bill collected. Motion carried.

It was moved by Dr. Rupp, seconded by Ms. Pranses to authorize the proper officers of The Borough of Hanover to enter into agreements for rental of stalls at the Hanover Market House:

	<u>Name</u>	<u># Stalls</u>	<u>Term</u>	<u>Amount</u>	<u>Description</u>
a)	Aunt Bee's Candies	6 stalls	1 year	\$1,830.00	Candies
b)	Larry Lookenbill	3 stalls	1 year	\$ 915.00	Antique Jewelry
c)	Laura M. Smith	2 stalls	1 year	\$ 610.00	Fuller Brush
d)	Christopher Arter	3 stalls	1 year	\$ 915.00	Christmas Items
e)	Tammy Seeds	1 stall	1 year	\$ 305.00	Crocheted Items
f)	Carol Hetrick	2 stalls	6 months	\$ 470.00	Tupperware
g)	Deborah Rabine	3 stalls	1 year	\$ 915.00	Crafts
h)	Elvin & Anna Mae Deiter	6 stalls	1 year	\$1,830.00	Food items

Motion carried.

### Planning & Traffic Committee – Mr. Chesney

It was moved by Mr. Chesney, seconded by Mr. Lockard to approve the grant extension with the York County Planning Commission (YCPC) under the Community Development Block Grant (CDBG) program for grant Number 45572132 in the amount of \$150,000.00 that was issued for 219 Baltimore Street Acquisition & Demolition Project. The original grant contract is being extended to December 31, 2017. Note, the original contract should have been extended since work was completed after the original expiration date. YCPC and the auditors require this action to close out the grant. Motion carried.

It was moved by Mr. Chesney, seconded by Mr. Noble to approve the grant extension with the York County Planning Commission (YCPC) under the Community Development Block Grant (CDBG) program for grant Number 45592134 in the amount of \$200,000.00 that was issued for 219 Baltimore Street Acquisition & Demolition Project. The original grant contract is being extended to June 30, 2018. Note, although the property has been transferred to YADC the YCPC would like to keep the contract open for any additional expenses that may still pertain to the demolition project while the new construction is being completed. Motion carried.

It was moved by Mr. Chesney, seconded by Mr. Baumgardner to approve the Land Development Plan for Staiman Recycling Hanover, LLC located at 213 Poplar Street, Hanover Borough, York County, PA, Parcel ID 67-000-08-0209-00-00000. The owner is proposing the construction of a new building (9,253 square feet) and associated site improvements. These site improvements include additional parking area and stormwater management facilities. The site is approximately 4.24 acres. A short section of the existing building will connect to the new proposed building. Plans were drawn by Hanover Land Services, Inc., 585 McAllister Street, Hanover, PA, submitted by Reginald F. Baugher, a Professional Surveyor, bearing Job No. 8022-17, File No. E-5921, dated October 18, 2017, with last revision date of January 22, 2018. The Planning Commission on January 3, 2018 approved to recommend that the plan be forward to Borough Council for approval. Motion carried.

## **REPORTS OF THE STANDING COMMITTEES**

### **Public Safety Committee – Mr. Lockard**

It was moved by Mr. Lockard, seconded by Mr. Baumgardner to approve the appointment of Mr. William W. Reichart, II for a term of one year and Mr. Christopher Lockard for a term of two years to the Hanover Area Fire and Rescue Commission. Motion carried.

### **Public Service & Communications Committee – Ms. Pranses**

It was moved by Ms. Pranses, seconded by Mr. Baumgardner to approve the request of The Allied Veterans Council of Hanover to hold the Annual Memorial Day Parade Monday, May 28, 2018, formation 7:30 AM; parade start 8:30 AM; parking restricted the entire parade route; street reopening 10:30 AM. Motion carried.

It was moved by Ms. Pranses, seconded by Mr. McLin to approve the request of Hanover Automotive Group for the Easter Egg Hunt at Moul Field on March 31, 2018 from 9:00 AM to 3:00 PM, with use of restrooms and electricity at a cost of \$100.00, provided a certificate of insurance is submitted naming The Borough of Hanover as additional insured and the area is policed for litter following the event. Motion carried.

### **Water & Sewer Committee – Mr. Noble**

It was moved by Mr. Noble, seconded by Mr. Baumgardner to approve St. Bartholomew's Church the use of the second parking lot at Long Arm Dam on Grand Valley Road, up from Leppo Road for an Easter Sunrise Service Sunday, April 1, 2018 6:00 AM to 8:00 AM provided the area is cleaned up after the service and returned to its previous condition following the event. Motion carried.

It was moved by Mr. Noble, seconded by Mr. Chesney to table the approval of the following Consumer Deposit Agreements, as a result of the filing of Supplement No. 30 to Tariff Water-Pa. P.U.C. No. 3, a non-revenue tariff revision filed by the Borough with the Public Utility Commission on January 19, 2018 with an effective date of January 20, 2018. Upon approval by the P.U.C., the revision would eliminate the need for such agreements and the related deposit of funds by developers and other non-bona fide service applicants for water main and line extensions:

- a. Brookside LLC, Attn: Paul Burkentine, 330 Dubs Church Road, Hanover, PA, for the installation of approximately 1,530' of 8" water main on Overlook Drive; 430' of 4" water main on Multi Fam-Overlook Drive; 150' of 6" water main on Meadowbrook Drive; 175' of 8" water main on South Park Street; 464' of 10" water main on South Center Street; including 47 – 1" single service laterals and 27 – 1" double service laterals for Brookside Heights Phase III, located in Penn Township, York County, PA in the amount of \$220,000.00.
- b. J.A. Myers Homes, 160 Ram Drive, Hanover, PA, for the installation of approximately 425' of 8" water main; 1 – 4" commercial service for WellSpan Properties, Inc. along a newly extended right of way of Meadow Lane to serve the property at 1227 Baltimore Street, Penn Township, York County, PA in the amount of \$47,523.80.

Mr. Baumgardner recused himself from vote on the motion due to his client relationship with the applicants. Motion carried.

## **MAYOR'S REPORT**

Mayor Adams thanked all Borough Department staff, especially Mr. Ault and his crews for their hard work and dedication during the winter season.

Mayor Adams thanked Mrs. Wyatt for her many years of service and her hard work throughout the years.

**OTHER MATTERS**

**New Business**

It was moved by Dr. Rupp, seconded by Ms. Pranses of a motion accepting, with regret, the resignation of Councilman Henry T. McLin effective January 25, 2018. Mr. Baumgardner candidly voted in opposition to the motion. Motion carried.

- Mayor Adams presented Mr. McLin a Certificate of Appreciation and thanked him on behalf of Council for his years of service on Hanover Borough Council from July 11, 2007 to January 25, 2018.

It was moved by Dr. Rupp, seconded by Ms. Pranses approving the followings re-appointments to the Library Board of Governors for a three (3) year term beginning February 1, 2018:

<u>Library Board of Governors</u>	<u>Name</u>	<u>Term</u>
a. Library Assoc. Appointee	Barbara Carbaugh	2/1/18 – 1/31/21
b. Mayor's Appointee	Jane Miller	2/1/18 – 1/31/21

Motion carried.

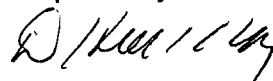
**Communications**

- President Reichart reminded those present of the Council Meeting scheduled for Wednesday, February 7<sup>th</sup>, 2018 at 5:00 PM for the Municipal Joint Bid Opening and other pertinent Borough business.
- President Reichart announced there will be a public meeting on the Proposed Zoning Regulations & Mapping Changes on Thursday, February 8, 2018 at 7:00 PM.
- Manager Bowersox asked for interested citizens to contact him about filling the open positions of Alternate Zoning Hearing Board Member and Third Ward Councilperson.

**ADJOURNMENT**

President Reichart thanked all for their attendance this evening. It was moved by Mr. Noble, seconded by Mr. Baumgardner to adjourn the meeting at 7:32 PM to a brief Executive Session on legal matters. Motion carried.

Respectfully submitted,



Dorothy C. Neiderfer  
Borough Secretary