

President Gerken convened the meeting of Hanover Borough Council on Wednesday Evening, October 28, 2015, 7:00 PM, in the Hanover Municipal Building, 44 Frederick Street, Hanover, Pennsylvania as advertised.

On roll call the following answered as present: Mr. Angel, Mr. Funke, Mr. Gerken, Mrs. Griffin, Mr. Marcoccio, Mr. McLin, Mr. Reichart, Mr. Roth and Mrs. Yingling; Solicitor Yingst; Mayor Adams; and Secretary Neiderer. Councilperson Eline was absent.

It was moved by Mr. Roth, seconded by Mr. Funke to approve the minutes of Hanover Borough Council from September 23, 2015 as presented. Motion carried.

It was moved by Mr. Funke, seconded by Mr. Roth to approve the bills, the Report of the Mayor and the Report of the Fire Chief. Motion carried.

It was moved by Mr. Funke, seconded by Mr. Roth to approve the reports of the following Borough Administrators:

- a.) Borough Manager Report
- b.) Supervisor of Public Works
- c.) Superintendent of Water & Wastewater Treatment
- d.) Supervisor of Water Treatment Plant
- e.) Supervisor of Water Meter Department
- f.) Engineering Department
- g.) Supervisor of Water Distribution Department
- h.) Library Director
- i.) Infiltration & Inflow (I & I) Crew Report

Motion carried.

CITIZENS WITH ITEMS OF BUSINESS TO BE BROUGHT BEFORE COUNCIL

Ms. Justine Kilkelly, Main Street Manager, thanked Hanover Borough Council for their support of the recent Oktoberfest downtown event which made \$4,000 profit.

Ms. Deb Sanders, 249 Baltimore Street commented that the downtown seems safer at night, specifically she enjoys the lighting from Miscreation Brewing Company on Center Square. She feels the police are doing their part, noting the recent arrest at a downtown bank. She asked Council if they would consider installing decorative lighting in the corners of the square as it is very dark when walking in the evenings on the outside of the quadrants. Mr. Funke, Street Committee Chair will place this item on the next Street Committee meeting agenda for consideration.

President Gerken thanked Ms. Sanders for her input and suggestions this evening.

REPORTS OF THE STANDING COMMITTEES

Finance & Personnel Committee – Mr. Roth

It was moved by Mr. Roth, seconded by Mr. Funke to ratify the action of the Borough Officers in making the following investments with People's Bank for a period of 31 days, September 30, 2015 to October 31, 2015 at an interest rate of 0.50%:

<u>Funds</u>	<u>Investments</u>
General Fund	\$4,669,493.16
Bicentennial Fund	\$1,385.42
Sewer Fund	\$358,700.16
Guthrie Memorial Library Fund	\$356.11

REPORTS OF THE STANDING COMMITTEES

Finance & Personnel Committee – Mr. Roth

<u>Funds</u>	<u>Investments</u>
Regional Wastewater Treatment Fund	\$39.24
Market House Fund	\$20,608.18
Liquid Fuels Fund	\$18,602.42
Equipment Fund	\$159,290.60
Local Services Tax Fund	\$150,765.46
Business Privilege Tax Fund	\$91,217.81
Leisure Services Fund	\$42,216.84
Sewer Projects Fund	\$0.00
Library Projects Fund	\$14,107.01
Hanover Recreation Endowment Fund	\$296,919.73
Water Revenue Fund	\$1,950,785.55
Water Projects Fund	\$186,575.13
Market House Reserve Fund	\$5,678.84
Hanover Recreation Reserve Fund	\$12,724.78
Library Endowment Fund	\$883,992.71
Library Endowment Additional Investment	\$156,225.00
2010 Water Bonds	\$0.00
2013 Water Bonds	\$3,950,000.00
2013 Water Bonds - Interest	\$1,965.89
2013 Sewer Bonds	\$170,000.00
2013 Sewer Bonds - Interest	\$68.48
2013 General Bonds	\$155,000.00
2013 General Bonds - Interest	\$62.44
2015 Water Bonds	\$2,450,000.00
2015 Water Bonds - Interest	\$1,027.26
Total	<u>\$15,747,808.22</u>

Motion carried.

It was moved by Mr. Roth, seconded by Mr. Funke to approve the write-off of the following unpaid invoices:

REPORTS OF THE STANDING COMMITTEES

Finance & Personnel Committee – Mr. Roth

<u>BILL DATE</u>	<u>NAME</u>	<u>ACCT NO.</u>	<u>SUMMARY DESCRIPTION</u>	<u>TOTAL</u>
<u>AMUSEMENT/JUKE BOX DEVICES</u>				
5/1/2008	BAY CITY REST	32/0000270	AMUSEMENT DEVICES/JUKE BOX	\$ 110.00
<u>BUSINESS PRIVILEGE TAXES OUTSTANDING</u>				
6/30/2012	STAMBAUGH NESS PC	30/0000324	BUSI PRIV TAX	\$ 240.18
<u>UNPAID ELECTRIC ON BOROUGH PROPERTY</u>				
12/27/2013	HARTNETT, JOHN	20/0024094	ELECTRICITY @ 307 COLLEGE (BORO TENANT)	\$1,149.47
4/7/2014	HARTNETT, JOHN	20/0024707	ELECTRICITY @ 307 COLLEGE (BORO TENANT)	\$8.60
11/1/2007	DC KETTLE CORN	32/0000153	HEALTH LICENSE	\$50.00
11/1/2007	NO ANCHOVIES	32/0000172	HEALTH LICENSE	\$75.00
11/1/2010	SUNDOWN SOFT SERVE	32/0000168	HEALTH LICENSE	\$100.00
11/1/2013	INFINITO'S	32/0000144	HEALTH LICENSE	\$82.00
11/1/2013	LU HIBACHI BUFFET G	32/0000172	HEALTH LICENSE	\$82.00
11/1/2013	PICKLE BARREL CAFE	32/0000183	HEALTH LICENSE	\$82.00
11/1/2013	SUBWAY #4276	32/0000119	HEALTH LICENSE	\$10.00
11/1/2013	SUBWAY - DOWNTOWN	32/0000128	HEALTH LICENSE	\$82.00
11/1/2013	THE BAKERY	32/0000149	HEALTH LICENSE	82.00
11/1/2013	THE SHEPPARD MANSION	32/0000053	HEALTH LICENSE	\$82.00
11/1/2013	WYMCA CONCESSIONS	32/0000120	HEALTH LICENSE	\$82.00
<u>PARKING (NO PARTIES BELOW STILL HAVE PASSES)</u>				
6/5/2014	O'BRIEN, JOSEPH	20/0025192	PARKING FOR MON	\$15.00
8/14/2014	O'BRIEN, JOSEPH	20/0025638	PARKING FOR MON	\$15.00
11/6/2013	STOUGH, MELISSA	20/0023790	PARKING FOR OCT	\$15.00
10/3/2013	MELISSA STOUGH	20/0023522	PARKING SPACE F	\$15.00
12/2/2013	STOUGH, MELISSA	20/0023911	PARKING SPACE F	\$15.00
7/2/2014	O'BRIEN, JOSEPH	20/0025303	PARKING SPACE F	\$15.00
9/1/2014	O'BRIEN, JOSEPH	20/0025937	PARKING SPACE F	\$15.00
<u>DAMAGES/REPAIRS/REPLACEMENTS (STATUTE LIMITATIONS VERY SHORT)</u>				
1/12/2007	GREER, BERT C.	20/0002867	OIL SPILL CLEAN	\$779.20
6/4/2007	PICKARD, ROBERT	20/0004613	20'CURBING & D-	\$1,092.50
1/17/2011	BURKE, JACOB D.	20/0016318	DAMAGES TO STREET	\$2,753.10
5/29/2009	FVC BUILDING & DEVE	26/0011319	INSTALLATION OF	\$434.81
8/25/2008	GROSS, SCOTT	20/0008946	PICK UP OF WOOD	\$302.50
7/26/2006	SEACHRIST, JOHN	20/0000916	REMOVE/REPLACE	\$1,262.64
8/1/2007	MGM TRANSPORTATION	20/0005240	REMOVE/REPLACE	\$1,431.92
10/4/2007	YOWELL TRANSPORT	20/0005968	REPAIR PEDESTRIAN	\$442.26
8/28/2006	MEEKS, MICHAEL B.	20/0001296	REPAIRS TO FIRE	\$440.70
7/26/2010	MOVALS-MARTINEZ, DA	20/0014979	REPAIRS TO FIRE	\$179.88
3/26/2012	ROBEY, PHILIP B.	20/0019387	REPAIRS TO FIRE	\$344.38
9/23/2011	O'NEIL, BRIAN	20/0018275	REPAIRS TO GAME	\$730.50
8/18/2008	CAMPBELL, KATIE	20/0008886	REPAIRS TO SIGN	\$775.00
1/4/2008	SEYMOUR, DEBORAH	20/0006815	REPAIRS TO SPEED	\$136.00
<u>SPECIAL PICKUPS (MOST TENANT REQUESTS)</u>				
1/22/2014	BUCCI, REGINA	20/0024245	CLEAN UP OF COM	\$54.70
1/22/2014	MARKEL, AMBER	20/0024244	CLEAN UP OF COM	\$54.70
11/15/2013	GITT MOUL H.P. INC	20/0023865	SHARED COMPACTOR	\$49.77
7/27/2009	HOWARD, VICKIE	20/0011776	SP PICKUP 108 1	\$166.95
8/11/2008	GOHAB DEVELOPMENT	20/0008842	SPEC PICKUP 219	\$150.00
4/7/2008	ZOLLIKOFFER, KATHY	20/0007496	SPEC PUP MISC J	\$122.98
1/2/2014	GITT MOUL H.P. INC	20/0024191	SPECIAL CLEANUP	\$58.72
4/9/2014	GITT MOUL H.P. INC	20/0024743	SPECIAL CLEANUP	\$135.75
12/12/2011	BUCCINI, ANGELINA	20/0018821	SPECIAL PICK UP	\$30.00
2/23/2007	CRAWFORD, HEIDI	20/0003525	SPECIAL PICKUP	\$129.54
6/22/2009	DELRIO, WILSON	20/0011501	SPECIAL PICK-UP	\$200.62
10/14/2010	MASON, JULIE	20/0015650	SPECIAL PICK-UP	\$31.50
<u>TRANSFER STATION CHARGES</u>				
10/3/2008	REDDING HANDYMAN	20/0009240	TRANSFER STATION	\$206.54
11/1/2008	REDDING HANDYMAN	20/0009515	TRANSFER STATION	\$159.16
12/4/2008	REDDING HANDYMAN	20/0009835	TRANSFER STATION	\$ 91.04

REPORTS OF THE STANDING COMMITTEES

Finance & Personnel Committee – Mr. Roth

<u>BILL DATE</u>	<u>NAME</u>	<u>ACCT NO.</u>	<u>SUMMARY DESCRIPTION</u>	<u>TOTAL</u>
12/31/2008	REDDING HANDYMAN	20/0010005	TRANSFER STATION	\$337.44
2/5/2009	REDDING HANDYMAN	20/0010200	TRANSFER STATION	\$302.04
2/3/2012	DIVINITY INVESTMENT	20/0019075	TRANSFER STATION	\$2,137.67
<u>WATER HAULING CHARGES</u>				
11/3/2008	HELMHOLZ, RUTH	26/0009561	WATER HAULING A	\$390.01
8/1/2008	HELMHOLZ, RUTH	26/0008804	WATER HAULING F	\$190.60
9/10/2008	HELMHOLZ, RUTH	26/0009097	WATER HAULING F	\$191.09
12/4/2008	HELMHOLZ, RUTH	26/0009882	WATER HAULING F	\$138.63
Total				<u>\$18,857.09</u>

Motion carried.

It was moved by Mr. Roth, seconded by Mr. Funke to approve the following requests for Tuition Reimbursement, provided the employees agree to remain employed with The Borough of Hanover for a minimum of three (3) years following completion of their respective degrees:

	<u>Name</u>	<u>Amount</u>	<u>Institution</u>	<u>Degree</u>
a.)	Anthony Clouser	\$1,485.00	Waldorf College	Fire Science
b.)	Joseph Campo	\$4,400.00	Walden University	Forensic Psychology
c.)	Bryan Spickler	\$ 665.00	Columbia Southern	Fire Administration/Investigation

Motion carried.

It was moved by Mr. Roth, seconded by Mr. Funke to approve the request of Thomas and Kathryn White for a credit to their sewer billing account #51-0011511-0, one time only, for their property at 315 Broadway in the amount of \$237.50 for a leak that did not enter the sewer system and has since been repaired. Motion carried.

It was moved by Mr. Roth, seconded by Mr. Funke to approve the annual York County SPCA Contract for 2016 in the amount of \$7,645.00. Motion carried.

It was moved by Mr. Roth, seconded by Mr. Funke to approve Resolution No. 1111 appointing a Property Maintenance Code Appeals Board. Motion carried.

Public Safety Committee – Mrs. Yingling

It was moved by Mrs. Yingling, seconded by Mr. Roth to recognize the support of Hanover Borough Council in the effort to form a joint Fire Department between The Borough of Hanover and The Township of Penn. Mr. Roth thanked Hanover Borough Council for their support of this important effort which will lead our community into the future. Motion carried.

Public Service Committee – Mr. Marcoccio

It was moved by Mr. Marcoccio, seconded by Mr. Funke to approve the Special Event Permit Application from the YMCA for their second half marathon event to be held Sunday, October 2, 2016 as per their letter of request and application received October 19, 2015, provided the necessary fees are paid to cover all Borough labor costs, a certificate of insurance is submitted naming The Borough of Hanover as additional insured and the area is policed for litter following the event. Motion carried.

It was moved by Mr. Marcoccio, seconded by Mr. Funke to approve the request of the Kiwanis Club to rent a market stall to sell pecans at the Hanover Market House on Saturdays from November 7th through December 24th, 2015 as per their letter of October 15, 2015. Motion carried.

REPORTS OF THE STANDING COMMITTEES

Water & Sewer Committee – Mr. Reichart

It was moved by Mr. Reichart, seconded by Mr. Roth to approve the Consumer Deposit Agreement with J. A. Myers Building & Development, Inc., 160 Ram Drive, Hanover, PA for the Mustang Heights Development for installation of approximately 1,240' of 6" water main on Sonny Street; 700' of 6" water main on Friar Run; including 16 – 1" single service laterals on Sonny Street and 8 – 1" single service laterals on Friar Run at a cost of \$112,200.00. Motion carried.

It was moved by Mr. Reichart, seconded by Mr. Roth to approve an easement agreement with Metropolitan Edison Company to relocate an electrical pole to accommodate the bridge replacement at 255 Black Lane in reference to Order No. 14533189/Notification No. 333063182/Grid No. 19844-18065. Motion carried.

It was moved by Mr. Reichart, seconded by Mr. McLin to approve the amendment and renewal of the lease agreement with New Cingular Wireless, PCS, LLC for their AT & T cellular site on our water tank located at 415 Terrace Avenue. Motion carried.

It was moved by Mr. Reichart, seconded by Mr. Funke to approve the amendment of the lease agreement with Shentel on behalf of Shenandoah Personal Communication to make modifications to their cellular site on our water tank located at 415 Terrace Avenue as per their letter, drawing and agreement dated September 25, 2015. Motion carried.

Street Committee – Mr. Funke

It was moved by Mr. Funke, seconded by Mr. Reichart to authorize the Borough Solicitor to prepare Ordinances for Deeds of Dedication for streets and improvements in the Cherry Tree Development. Motion carried.

MAYOR'S REPORT

Mayor Adams reported he was in attendance on Sunday, October 25th at Emmanuel United Church of Christ for the 250th Anniversary Celebration where he read a proclamation commemorating the event. Trick or Treat night was held Tuesday, October 27th and the annual Halloween Parade will be held tomorrow evening, Thursday, October 29th at 7:30 PM.

VIDEO REPORT

Water Filter Plant Supervisor Mr. Sterner described photos of the recent construction progress at the Water Filtration Plant.

OTHER MATTERS

Communications

President Gerken thanked Library Director Kane for her PowerPoint presentation prior to the start of this evening's meeting.

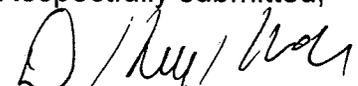
Chamber of Commerce President Mr. Gary Laird thanked Council for their approval of the Half Marathon event for next year and the support of this year's event which had 230 participants. The proceeds from the event will go to Live Strong Cancer Research.

Mr. McLin thanked Mayor Adams for the well-written proclamation for Emmanuel Church.

Adjournment

There being no further comments by Council or the public, it was moved by Mr. Roth, seconded by Mr. Funke to adjourn the meeting at 7:25 PM to a closed caucus session to discuss personnel matters. Motion carried.

Respectfully submitted,


Dorothy C. Neiderer, Secretary