

**MINUTES OF THE HANOVER BOROUGH COUNCIL
WATER AND SEWER COMMITTEE MEETING**

October 11, 2018

Chairman Noble called the meeting of the Hanover Borough Council Water and Sewer Committee meeting to order at 6:00 PM, Thursday, October 11, 2018 in the Hanover Borough Municipal Building, 44 Frederick Street, Hanover, PA.

Attendance: In attendance were Water & Sewer Committee Members Noble and Pranses; Staff Members Water Distribution Supervisor Ault, Manager Bowersox, Water & Wastewater Treatment Supt. Mayers, Finance Director Miller, Secretary Neiderer, Meter Dept. Supervisor Sheely, EIT Steckler, Water Filtration Plant Supervisor Sterner and WWTP Supervisor Thomas; and Gannett Fleming Engineering VP Michael Mehaffey.

Approval of the Minutes: It was moved by Ms. Pranses, seconded by Mr. Noble to approve the minutes of September 13, 2018, as presented. Motion carried.

MS4 Update - Establish Authority: Manager Bowersox reminded all there will be a public hearing and ordinance approval at the Council meeting on October 24, 2018 to establish a Hanover Borough Storm Sewer Authority. Mr. Noble, Ms. Pranses and Mr. Reichart will serve on the authority; two (2) Hanover Borough citizens or business owners are still needed to serve on the Storm Sewer Authority. Mr. Steckler and Ms. Morningstar have been contacting various people who may be interested, and a notice was placed on the website.

There will be a public *“Open House - Interactive Workshop”* for MS4 & stormwater regulations on Tuesday, November 6, 2018 from 6:30 PM to 8:30 PM at the Bare Center, Guthrie Library.

A proposal from Gannett Fleming was forwarded to the Committee prior to this evening's meeting for a Tiered ERU Approach to the stormwater fees. Mr. Noble indicated his support of same. It was moved by Mr. Noble, seconded by Ms. Pranses to move the proposal for the tiered approach to assigning Equivalent Residential Units (ERU's) for implementation of stormwater fees to the Finance & Personnel Committee for consideration. Motion carried.

Committee Goals & Project Schedule:

- Sheppard-Myers Dam - Mr. Mehaffey stated the data collection was completed, and design options are being finalized. A summer 2019 bid advertisement date is planned.

- Well Permitting - Mr. Steckler reported that the United States Geological Survey (USGS) could potentially partner with the Borough for cost sharing. Mr. Steckler will touch base with them on same and report back to Committee.

The Committee would like to move forward on test wells at the old Wastewater Treatment Plant, and to contact DEP about the potential for permitting.

Mr. Ault would like to address the potential for testing the well on Poplar Street with Mr. Reichart; Mr. Steckler confirmed DEP must issue a permit to test pump the well, and Mr. Mehaffey can assist with this effort.

- Clear Lake - Mr. Mehaffey investigated the possibility of improving the present Clear Lake as a possible alternative for increased water allocation, in order to help maintain the level at Long Arm Dam. It could also be utilized as an added source during a drought event. The total capacity of Clear Lake is between 60,000,000 and 70,000,000 gallons; and only five to seven percent (5%-7%) can be utilized at the present time. The lake could be dredged and repeated every 20 years which would cost less than the installation of a liner.
- Infrastructure Upgrades - Mr. Ault reported that Solicitor Shultis has forwarded the additional Baugher Drive agreement to the property owner for signature.
- Consumer Deposit Agreement - Manager Bowersox spoke to the PUC rate case attorney and agreed the current tariff supports the revised agreement, and developers are complying with same. Refunds are no longer being given for water main and line installation costs to developers.
- Phase II Water Filtration Plant - Mr. Sterner noted the blacktopping has not been completed yet. Mr. Mehaffey is negotiating a deduction of contractor fees, since the project was not completed on schedule.
- Water Meter Upgrade Plan - Mr. Bowersox reported we are awaiting propagation studies from the two vendors.
- Vulcan Mines - Mr. Mehaffey reported water testing has been completed.
- Sewer Main Lining - Mr. Mayers noted Good Field and Filbert Street projects were finished. Fourth Street, East Walnut Street and the truck lot off Blettner Avenue should be completed next week.

- **Source Water Protection Plan** – Mr. Sterner reported the signed authorization was sent to DEP to proceed with the next stage. A response should be forthcoming from DEP. A steering committee will need to be formed which will consist of representatives from Borough staff, the service community and DEP representatives.

Maryland Watershed Properties: Manager Bowersox noted that the Maryland Department of Conservation and Natural Resources responded in regard to the Borough's offer to sell the Hanover Watershed properties located in Maryland to them; our request has been forwarded to their Board of Directors for approval. The sale of the properties will include contingencies that it cannot be developed. A response from the Board of Directors is forthcoming.

Baltimore Street: Mr. Noble asked the Committee to consider the sale of a parcel out Baltimore Street adjacent the cemetery that is approximately 200' wide by a quarter mile long. The total area is approximately three and a half (3 ½) acres. West Manheim Township would need to be contacted about zoning regulations. It was moved by Mr. Noble, seconded by Ms. Pranses to have Borough staff pursue the sale of this property. Motion carried.

Sewer System Flow Study Update: Mr. Mehaffey met with Mr. Mayers and the I & I Department. Meters are being deployed to pinpoint issues in problem areas to be targeted for future lining projects.

Drought Emergency Plan: Mr. Mehaffey will submit to DEP in the next month.

NEW BUSINESS:

Water Hauling Station: The reader unit does not record the time or date any longer and it is now obsolete. The initial system was donated at a cost of approximately \$50,000.00. Mr. Mayers recommended eliminating the billing system and to have all charges placed on the fee cards in the future to simplify payment. Fee changes can be changed by amending the fee resolution at the Council meeting on October 24th.

OLD BUSINESS:

- Ms. Pranses about the County MS4 authority and how participation in that entity affects the Borough's role in fulfilling permit requirements to DEP, since the municipalities are the ones that hold the actual MS4 permits. Manager Bowersox agreed the local and regional roles need to be further clarified. Mr. Steckler and Ms. Morningstar have attended the County Local Government meetings and the

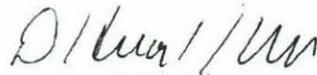
presentations are posted on the Borough's website Stormwater page for reference. The Borough has not received the MS4 permit to date.

- Manager Bowersox would like to seek proposals for timber management in the watershed area. The Committee approved same.
- Mr. Noble would like to review the budget for water and sewer at the next Committee meeting. Finance Director Miller noted the updated reports and narratives will be out for next week's Finance & Personnel Committee meeting. The costs for the Public Works wash bay are included in the budget at \$666,000; there is a 35% fund share with the water budget.
- Manager Bowersox noted the 75% rule for industrial and commercial sewer rates was removed in the 2019 budget, as the charges were unfair, and reflected negatively on seasonal water users.

Public Comment: None was presented.

Adjournment: Chairman Noble thanked all for their attendance this evening. It was moved by Ms. Pranses, seconded by Mr. Noble to adjourn the meeting at 7:12 PM.

Respectfully submitted,



Dorothy C. Neiderer
Borough Secretary