

**MINUTES OF THE HANOVER BOROUGH COUNCIL
WATER AND SEWER COMMITTEE MEETING**

November 15, 2017

Chairman Reichart called the meeting of the Hanover Borough Council Water and Sewer Committee meeting to order at 3:00 PM, Wednesday, November 15, 2017 in the Hanover Borough Municipal Building, 44 Frederick Street, Hanover, PA.

Attendance: In attendance were Water & Sewer Committee Members Noble, Reichart & Roth; Council Member Rupp; Staff Members Water Distribution Supervisor Ault, Manager Bowersox, Water & Wastewater Supt. Mayers, Finance Director Miller, Environmental EIT Morningstar; Secretary Neiderer, Water Meter Dept. Supervisor Sherman, EIT Steckler; Water Filtration Plant Supervisor Sterner and Wastewater Treatment Plant Supervisor Thomas; Gannett Fleming Engineering Consultant Mehaffey.

Approval of the Minutes: It was moved by Mr. Roth, seconded by Mr. Noble to approve the minutes of September 6, 2017, as presented. Motion carried.

Phase 2 Water Treatment Plant Update: Mr. Mehaffey summarized the progress of the Water Treatment Plant Project. All work is being completed on schedule. The substantial completion date is targeted for March 11, 2018.

Stormwater Funding Evaluation Update: Mr. Eric Mains of Gannett Fleming is working with Ms. Morningstar to develop a Stormwater Advisory Committee; the kickoff meeting is scheduled for November 27th. The Committee members so far include Chuck Hegberg Russell Gould, David Benfield, Roland Acevedo, George Skalias, Ralph Jodice II and Deb Kronsteiner. Manager Bowersox will speak with Dr. Skola at the School District to assure the School Board is represented on the Committee.

Source Water Study Scope: Mr. Mehaffey asked the Committee to review the attached "Hanover Source Water Optimization Feasibility Study," and stressed the importance of evaluating the water supply options for the future. Mr. Mehaffey noted the Department of Environmental Protection has begun their review of the Water Allocation Permit application that was submitted in 2013, and they have provided initial review comments. Mr. Mehaffey requested an extension to December 22, 2017 to respond to the review comments. Mr. Mehaffey has been in contact with DEP to discuss the specifics of their requirements for approval of the permit. A meeting with DEP to discuss the permit has been scheduled.

Wastewater Mapping Update: Mr. Mehaffey explained that Dan Hunter and Sam Edwards from Gannett Fleming have been working with Ms. Morningstar and Mr. Steckler on developing updates for the mapping project. Water, Stormwater and

Wastewater mapping will be integrated and accessible via tablets for reference in the field, for greater efficiency.

Water Lining Project Update: Mr. Ault stated the cement lining should be completed by tomorrow and crews will begin reconstructing piping for anticipated completion next week or the following week. Crews will also be installing new valves and reconnecting hydrants. If paving cannot be completed this year, the balance will be completed in the spring. Manager Bowersox commented that all departments have been working together to get this project completed. Mr. Bowersox spoke with PennDOT and negotiated an extension for the paving deadline.

Sheppard Myers Dam Design Update: Mr. Mehaffey stated the geotechs and drillers have been working at the dam on borings and test pits and related studies for the design phase. Mr. Steckler noted the crews inspected the conduit thoroughly and made minor repairs, noting the conduit is in very good condition.

NEW BUSINESS

2018 Meeting Dates & Times: Mr. Reichart recommended meetings for 2018 be held the third Wednesday of odd numbered months except November which shall be the third Tuesday due to the Thanksgiving holiday.

Proposed Meter Testing Fee Increase: Mr. Sherman proposed an increase from the \$10.00 fee which was established by the PUC many years ago. He noted requests for meter testing have increased and it is not only time consuming, but there are additional costs involved for materials. A fee increase could be implemented on Hanover Borough customers, but a fee increase for those customers outside of the Borough would need to be handled through the PUC with the next rate increase. It was moved by Mr. Roth, seconded by Mr. Noble to refer the matter to the Finance & Personnel Committee for recommendation of a \$100 fee for meter testing on the 2018 fee resolution for Hanover Borough customers. Motion carried.

Proposed Sewer Rate Increase: Manager Bowersox proposed a recommendation to the Finance & Personnel Committee for a ten (10%) percent sewer increase, with no change in the commercial/industrial seventy-five (75%) percent calculation rule. It was moved by Mr. Roth, seconded by Mr. Noble to move the matter to the Finance & Personnel Committee for recommendation to Council. Motion carried.

OLD BUSINESS

Hanover Foods Request for Use Curtailment/Water Rate Reduction: Mr. Matt Garber from Hanover Foods was present this evening to request a rate reduction in exchange for

water use reduction in the event of low water supply/drought conditions. Hanover Foods is the highest water user on the system, accounting for close to 25% of water use. The Committee was receptive to developing such an agreement, noting same would have to be approved by the PUC, and could be considered during the next water rate increase.

Water Consumer Deposit Agreements: Finance Director Miller is in the process of developing changes in our consumer deposit agreements to present to the PUC for changes so the Borough does not continue to lose money for the construction of water mains and laterals.

Chairman Reichart reminded all present that the next meeting of the Water & Sewer Committee will be held on Wednesday, January 17th at 3:00 PM, and thanked all for their attendance today.

Public Comment: None was presented.

ADJOURNMENT: It was moved by Mr. Roth, seconded by Mr. Noble to adjourn the meeting at 4:05 PM. Motion carried.

Respectfully submitted,



Dorothy C. Neiderer
Borough Secretary