

President Noble convened the meeting of Hanover Borough Council on Wednesday Evening, March 22, 2017, 7:00 PM, in the Hanover Municipal Building, 44 Frederick Street, Hanover, Pennsylvania as advertised.

The meeting began with the Pledge of Allegiance to the Flag of the United States of America, followed by a moment of silence. On roll call the following answered as present: Mr. Angel, Mr. Baumgardner, Ms. Libertini, Mr. McLin, Mr. Noble, Mr. Reichart, Mr. Roth and Mr. Shea; Mayor Adams; Solicitor Yingst; Manager Bowersox and Secretary Neiderer. Mr. Funke and Mr. Marcoccio were absent.

It was moved by Mr. Shea, seconded by Mr. Roth to approve the minutes of Hanover Borough Council of the following Council Meetings:

- (a) February 22, 2017
- (b) February 28, 2017

Motion carried.

It was moved by Mr. Reichart, seconded by Mr. Shea to approve the bills for payment. Motion carried.

It was moved by Mr. Shea, seconded by Mr. Roth to approved the Report of the Mayor and the Report of the Fire Chief. Motion carried.

It was moved by Mr. Shea, seconded by Mr. Roth to approve the reports of the following Borough Administrators:

- a.) Borough Manager
- b.) Supervisor of Public Works
- c.) Superintendent of Water & Wastewater Treatment
- d.) Supervisor of Water Treatment Plant
- e.) Supervisor of Water Distribution
- f.) Supervisor of Water Meter Department
- g.) Engineering Department
- h.) Library Director

Motion carried.

CITIZENS WITH ITEMS OF BUSINESS TO BE BROUGHT BEFORE COUNCIL

None was presented.

REPORTS OF THE STANDING COMMITTEES

Finance & Personnel Committee – Mr. McLin

It was moved by Mr. McLin, seconded by Mr. Reichart to ratify the action of the Borough Officers in making the following investments with People's Bank for a period of 31 days, from February 28, 2017 to March 31, 2017 a variable interest rate of 0.77%:

<u>Funds</u>	<u>Investments</u>
General Fund	\$5,015,700.00
Sewer Fund	\$1,536,700.00
Guthrie Memorial Library Fund	\$0.00

REPORTS OF THE STANDING COMMITTEES

Finance & Personnel Committee – Mr. McLin

<u>Funds</u>	<u>Investments</u>
Regional Wastewater Treatment Fund	\$503,000.00
Market House Fund	\$50,500.00
Liquid Fuels Fund	\$451,500.00
Equipment Fund	\$0.00
Local Services Tax Fund	\$331,000.00
Business Privilege Tax Fund	\$369,300.00
Sewer Projects Fund	\$0.00
Library Projects Fund	\$18,800.00
Hanover Recreation Endowment Fund	\$297,300.00
Water Revenue Fund	\$4,250,000.00
Water Projects Fund	\$186,500.00
Hanover Recreation Board Fund	\$42,600.00
Library Endowment Fund	\$0.00
2013 Water Bonds	\$0.00
2013 Sewer Bonds	\$10,000.00
2013 General Bonds	\$165,000.00
2015 Water Bonds	\$5,800,000.00
Total	<u>\$19,027,900.00</u>

Motion carried.

It was moved by Mr. McLin, seconded by Mr. Angel to authorize the proper officers of The Borough of Hanover to enter into agreements for rental of stalls at the Hanover Market House:

<u>Name</u>	<u># Stalls</u>	<u>Term</u>	<u>Amount</u>	<u>Description</u>
a) Jill DeHoff	4 stalls	1 year	\$ 1,220.00	Artist
b) Sue Ann Wilkie	3 stalls	1 year	\$ 915.00	Stereos & Records

Motion carried.

It was moved by Mr. McLin, seconded by Mr. Reichart to accept the withdrawal of the H & F Tire bid for #5-20 Motor Oil in 55 gallon drums and #15-40 Motor Oil in 55 gallon drums awarded on February 22, 2017; and further awarding same to the second low bidders as follows:

- a.) #5-20 Motor Oil in 55 gallon drums to PetroChoice, Riddlesburg, PA at a price of \$4.73 per gallon; and

REPORTS OF THE STANDING COMMITTEES

Finance & Personnel Committee – Mr. McLin

b.) #15-40 Motor Oil in 55 gallon drums to PPC Lubricants, Jonestown, PA at a price of \$6.85 per gallon.

It was moved by Mr. McLin, seconded by Mr. Shea to appoint Mr. R. Daniel Noble, Mr. Henry McLin and Mr. James Roth to serve on the Business Privilege Tax Board of Appeals. Motion carried.

It was moved by Mr. McLin, seconded by Mr. Shea to approve the following 2017 Hanover Borough Real Estate Exonerations for 219 Baltimore Street:

a.	67-000-07-0426-00-C0001	\$ 943.71
b.	67-000-07-0426-00-C0002	\$ 489.37
c.	67-000-07-0426-00-C0003	\$ 185.72
d.	67-000-07-0426-00-C0004	\$ 805.51
e.	67-000-07-0426-00-C0005	\$ 268.39
f.	67-000-04-0426-00-C0006	<u>\$ 305.48</u>
		\$2,998.18

Motion carried.

It was moved by Mr. McLin, seconded by Mr. Reichart to approve the request of Police Officer Jose A. Gonzalez, Jr. in the amount of \$1,604.00 for courses successfully completed toward his degree in Criminal Justice Administration with the University of Phoenix provided he agrees to be employed for a period of three (3) years following completion of said degree. Motion carried.

It was moved by Mr. McLin, seconded by Mr. Reichart to grant the following requests for sewer billing credits, one time only, for leaks that have since been repaired and did not enter the sewer system:

<u>Owner</u>	<u>Location</u>	<u>Account #</u>	<u>Amount of Credit</u>
Jay Boyer	142 Meade Avenue	51-0151081-0	*\$546.50 <i>*Note: water shut off/will be repaired in Spring</i>
Sheri Vitez	326 E. Middle Street	51-0042670-2	\$200.60

Motion carried.

Public Service & Communications Committee – Mr. Shea

It was moved by Mr. Shea, seconded by Mr. Roth to approve the fencing and field work improvements at Moul Field at an approximate cost of \$11,625.00. Motion carried.

It was moved by Mr. Shea, seconded by Mr. Roth to approve the Special Event Permit Application from the YMCA for their second half marathon event to be held Sunday, October 1, 2017 as per their special event permit application received March 6, 2017, provided the necessary fees are paid to cover all Borough labor costs, a certificate of insurance is submitted naming The Borough of Hanover as additional insured and the area is policed for litter following the event. Motion carried.

It was moved by Mr. Shea, seconded by Mr. Roth to approve the request of the Knights of Columbus to use the Hanover Market House on Saturday, April 15, 2017 from 6:00 AM until 12:00 Noon for the purposes of collecting donations to benefit the Pennsylvania Association of Retarded Citizens, provided no entrances, exits or aiseways are blocked. Motion carried.

REPORTS OF THE STANDING COMMITTEES

Public Service & Communications Committee – Mr. Shea

It was moved by Mr. Shea, seconded by Mr. Roth to approve the Special Event Permit Application submitted by Gary Singer/Jeremiah's Garage, 645 East Middle Street to hold a Garage Block Party Outreach Event at Wirt Park on Saturday, May 20, 2017 from 8:00 AM to 4:00 PM with use of electric at a charge of \$50.00, provided an insurance certificate is submitted naming The Borough of Hanover as additional insured, and the park is policed for litter following the event. Motion carried.

Water & Sewer Committee – Mr. Reichart

It was moved by Mr. Reichart, seconded by Mr. Roth to award the bid for provision of Ductile Iron Pipe & Fittings to L/B Water Service, Inc., low bidder, in the amount of \$168,987.21. Motion carried.

It was moved by Mr. Reichart, seconded by Mr. Roth to award the bid for provision of Tapping Sleeves, Tapping Valves, and Gate Valves to L/B Water Service, Inc., low bidder, in the amount of \$52,732.00. Motion carried.

It was moved by Mr. Reichart, seconded by Mr. Angel to award the bid for provision of Brass Water Service Line Material, to HD Supply Waterworks, low bidder, in the amount of \$21,852.89. Motion carried.

It was moved by Mr. Reichart, seconded by Mr. Shea to award the bid for provision of Type K Soft Copper Tubing, to L/B Water Service, Inc., low bidder, in the amount of \$9,155.00. Motion carried.

It was moved by Mr. Reichart, seconded by Mr. Angel to award the bid for provision of Road and Service Box Material, to EJ USA, Inc., low bidder, in the amount of \$17,525.25. Motion carried.

It was moved by Mr. Reichart, seconded by Mr. Roth to award the Water Main Lining & Cleaning Bid under Alternate #1 for approximately 950' of 6" water main on Fulton Street between Broadway and Middle Street to Heitkamp, a division of Michels Corporation, Watertown, CT, successful bidder in the amount of \$54,666.00, as per bid specifications. Motion carried.

It was moved by Mr. Reichart, seconded by Mr. Roth to award the Water Main Lining & Cleaning Bid under Alternate #2 for approximately 1860' of 8" cast iron pipe and approximately 620' of 10" cast iron pipe to Heitkamp, a division of Michels Corporation, Watertown, CT, successful bidder in the amount of \$106,666.00, contingent upon approval of the 2016 PA Small Water and Sewer Grant through the Department of Community and Economic Development, as per bid specifications. Motion carried.

It was moved by Mr. Reichart, seconded by Mr. Roth to award the Water Main Lining & Cleaning Bid under Alternate #3 for various water main lining & cleaning maintenance in 2017 & 2018 of various 4", 6", 8", 10" and 12" size water lines at a price of \$46.66 per lineal foot, to Heitkamp, a division of Michels Corporation, Watertown, CT, successful bidder, as per bid specifications. Motion carried.

It was moved by Mr. Reichart, seconded by Mr. Angel to approve the use of the 2,000 gallon water tank trailer by the Civil War Re-enactors and the 16th Pennsylvania Volunteer Infantry September 21, 2017 at Codorus State Park Band Shell area per their letter received March 2017. Motion carried.

REPORTS OF THE STANDING COMMITTEES

Planning & Traffic Committee – Mr. Roth

It was moved by Mr. Roth, seconded by Mr. Angel to award the bid for the demolition of 219 and 227 Baltimore Street project to SDL Construction, LLC, 325 Eisenhower Drive, Orwigsburg, PA 17961 in the amount of \$171,000.00 upon proper review and acceptance by C. S. Davidson, Inc., York County Planning Commission and Borough staff verifying submission of all necessary documents and qualification of bidder according to the specifications. Note that the York Area Development Corporation will pay \$28,700.00 of this amount for the demolition of 227 Baltimore Street. Motion carried.

It was moved by Roth, seconded by Mr. Shea to approve a license agreement between The Borough of Hanover and the York Area Development Corporation permitting borough personnel to enter 227 Baltimore Street and remove any potential fixtures, at no charge, that can be of future use in other borough properties. Motion carried.

OTHER MATTERS

New Business

It was moved by Mr. McLin, seconded by Mr. Reichart to accept the resignation of Michael R. Bowersox from the Hanover Borough Planning Commission in lieu of his appointment as Borough Manager effective March 6, 2017. Motion carried.

It was moved by Mr. Baumgardner, seconded by Mr. Shea to approve the appointment of Kaitlin Burkentine, 725 Pine Grove Road, Hanover, PA to the Library Board of Governors, (*Library Association Appointee*) for completion of a three (3) year term expiring January 31, 2020. Motion carried.

MAYOR'S REPORT

Mayor Adams thanked Public Works Supt. Grimm and his employees for a great job on the snow removal in the recent storm. He encouraged all to attend the upcoming Evening of Comedy & Magic at the Eichelberger Center on Friday, April 7th.

Communications

President Noble thanked Public Works Supt. Grimm, the Public Works employees and all other departments on a job well done with the snow removal. Mr. Noble has received many positive comments.

Public Comment

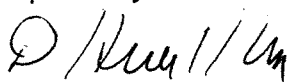
Mr. Bill Bealing, a lifelong resident of Hanover, expressed his praise for the snow removal, street sweeping, proposed demolition of 219 Baltimore Street, the clean-up of the old Klein's Restaurant, and in general better code enforcement for property clean-up.

Councilmen Roth and Shea recognized Fire Chief Cromer for his many faithful years of service to the community and wished him well in his retirement.

Adjournment

It was moved by Mr. Shea, seconded by Mr. Roth to adjourn the meeting at 7:20 PM. Motion carried.

Respectfully submitted,


Dorothy C. Neiderer
Borough Secretary

BIDS AWARDED WEDNESDAY, MARCH 22, 2017 AT 7:00 PM

BRASS MATERIAL

L/B Water Service, Inc.
427 Skelly Road
Chambersburg, PA 17202
NAME OF BIDDER

* HD Supply Waterworks
597 Salem Road
Etters, PA 17319
NAME OF BIDDER

Ford Meter Box
BRAND NAME

Ford Meter Box
BRAND NAME

NAME OF BIDDER

NAME OF BIDDER

BRAND NAME

BRAND NAME

<u>Quantity</u>	<u>Size</u>	<u>Description</u>	<u>Unit Price</u>	<u>Total Price</u>	<u>Unit Price</u>	<u>Total Price</u>	<u>Unit Price</u>	<u>Total Price</u>	<u>Unit Price</u>	<u>Total Price</u>
40	3/4"	Corporations CC x Copper	\$22.57	\$902.80	\$22.80	\$912.00				
70	1"	Corporations CC x Copper	\$34.47	\$2,412.90	\$34.47	\$2,412.90				
5	1½"	Corp. IP thd x Copper	\$99.38	\$496.90	\$99.39	\$496.95				
5	2"	Corp. IP thd x Copper	\$164.37	\$821.85	\$164.38	\$821.90				
30	3/4"	Curb Stops Copper XIP thd	\$26.10	\$783.00	\$26.36	\$790.80				
40	3/4"	Curb Stops Copper x Copper	\$28.27	\$1,130.80	\$28.56	\$1,142.40				
50	1"	Curb Stops Copper x Copper	\$69.40	\$3,470.00	\$58.69	\$2,934.50				
30	1"	Curb Stops Copper XIP thd	\$62.24	\$1,867.20	\$48.12	\$1,443.60				
6	1 ½"	Curb Stops Copper XIP thd	\$135.56	\$813.36	\$135.58	\$813.48				
6	1 ½"	Curb Stops Copper x Copper	\$166.05	\$996.30	\$166.07	\$996.42				
12	2"	Curb Stops Copper XIP thd	\$233.44	\$2,801.28	\$233.46	\$2,801.52				
12	2"	Curb Stops Copper x Copper	\$188.49	\$2,261.88	\$188.51	\$2,262.12				
10	3/4"	Couplings Copper x Copper	\$12.73	\$127.30	\$12.73	\$127.30				
5	1"	Couplings Copper x Copper	\$14.55	\$72.75	\$14.56	\$72.80				
2	1½"	Couplings Copper x Copper	\$48.23	\$96.46	\$48.72	\$97.44				
5	2"	Couplings Copper x Copper	\$65.75	\$328.75	\$65.76	\$328.80				
5	3/4"	Couplings Copper x Male IP thd	\$10.45	\$52.25	\$10.45	\$52.25				
2	1½"	Couplings Copper x Male IP thd	\$33.90	\$67.80	\$33.90	\$67.80				
5	2"	Couplings Copper x Male IP thd	\$49.40	\$247.00	\$49.40	\$247.00				
25	1"	U-Branch Asmbly 1" Fem x 1" male IP x 1" Male IP	\$53.23	\$1,330.75	\$53.23	\$1,330.75				
12	2"	Brass Tee 2" Comp x 2"Comp x1"Fem IP	\$82.50	\$990.00	\$82.51	\$990.12				
6	1½"	Brass Tee 1½" Comp x 1½"Comp x 1"Fem IP	\$59.17	\$355.02	\$59.17	\$355.02				
6	1½"	Brass Tee 1½" Comp x 1½"Comp x ¾"Fem IF	\$59.17	\$355.02	\$59.17	\$355.02				
GRAND TOTAL			\$22,781.37		\$21,852.89					

*Incicates successful bidder awarded at Council Meeting on March 22, 2017 at 7:00 PM

BIDS AWARDED WEDNESDAY, MARCH 22, 2017 AT 7:00 PM

COPPER TUBING

<u>Quantity</u>	<u>Size</u>	<u>Description</u>	* L/B Water Service, Inc. 427 Skelly Road Chambersburg, PA 17202		HD Supply Waterworks 597 Salem Road Etters, PA 17319			
			NAME OF BIDDER	BRAND NAME	NAME OF BIDDER	BRAND NAME	NAME OF BIDDER	BRAND NAME
			<u>Unit Price</u>	<u>Total Price</u>	<u>Unit Price</u>	<u>Total Price</u>	<u>Unit Price</u>	<u>Total Price</u>
400 '	3/4"	Copper Tubing	\$2.59	\$1,036.00	\$2.64	\$1,056.00		
2,000 '	1"	Copper Tubing	\$3.37	\$6,740.00	\$3.43	\$6,860.00		
100 '	1½"	Copper Tubing	\$5.28	\$528.00	\$5.38	\$538.00		
100 '	2"	Copper Tubing	\$8.51	\$851.00	\$8.68	\$868.00		
GRAND TOTAL			\$9,155.00		\$9,322.00			

<u>Quantity</u>	<u>Size</u>	<u>Description</u>	<u>Unit Price</u>	<u>Total Price</u>	<u>Unit Price</u>	<u>Total Price</u>	<u>Unit Price</u>	<u>Total Price</u>
400 '	3/4"	Copper Tubing						
2,000 '	1"	Copper Tubing						
100 '	1½"	Copper Tubing						
100 '	2"	Copper Tubing						
GRAND TOTAL								

**Incident successful bidder awarded at Council Meeting on March 22, 2017 at 7:00 PM*

ROAD & SERVICE BOX MATERIAL

BIDS AWARDED WEDNESDAY, MARCH 22, 2017 AT 7:00 PM

Quantity	Description	L/B Water Service, Inc. 427 Skelly Road Hanover, PA 17331		HD Supply Waterworks 597 Salem Road Etters, PA 17319		*EJ USA, Inc. 301 Spring Street PO Box 439 East Jordan, MI 49727		NAME OF BIDDER	
		Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
15	#55 Road Box Top Sections Long 26"	\$56.08	\$841.20	\$56.72	\$850.80	\$53.61	\$804.15		
40	#55 Road Box Top Sections Regular 15"	\$37.40	\$1,496.00	\$37.82	\$1,512.80	\$33.58	\$1,343.20		
50	Road Box Lids	\$13.65	\$682.50	\$13.77	\$688.50	\$13.73	\$686.50		
60	#6 Road Box Bases	\$48.83	\$2,929.80	\$49.39	\$2,963.40	\$47.03	\$2,821.80		
30	#58 Road Box Middle Sections	\$35.10	\$1,053.00	\$35.50	\$1,065.00	\$35.44	\$1,063.20		
30	#59 Road Box Middle Sections	\$41.21	\$1,236.30	\$41.68	\$1,250.40	\$41.61	\$1,248.30		
5	1 1/2" Road Box Riser #715/96-366	\$11.95	\$59.75	\$11.27	\$56.35	\$11.39	\$56.95		
5	2" Road Box Riser #72/96-376	\$12.94	\$64.70	\$12.96	\$64.80	\$13.09	\$65.45		
150	93D Curb Boxes Complete with Old Style Lids	\$50.97	\$7,645.50	\$51.05	\$7,657.50	\$50.97	\$7,645.50		
100	1" Foot Pieces	\$9.93	\$993.00	\$9.95	\$995.00	\$9.95	\$995.00		
10	1" Road Box Paving Risers #71/96-375	\$8.60	\$86.00	\$10.05	\$100.50	\$8.52	\$85.20		
10	1 1/2" Road Box Paving Risers #715/96-366	\$11.95	\$119.50	\$11.27	\$112.70	\$11.36	\$113.60		
10	2" Road Box Paving Risers #72/96-376	\$12.94	\$129.40	\$12.96	\$129.60	\$14.20	\$142.00		
10	3" Road Box Paving Risers #73/96-377	\$20.09	\$200.90	\$20.13	\$201.30	\$19.88	\$198.80		
10	4" Road Box Paving Riser	\$24.48	\$244.80	\$26.04	\$260.40	\$25.56	\$255.60		
GRAND TOTAL		\$17,782.35		\$17,909.05		\$17,525.25			

*Incident successful bidder awarded at Council Meeting on March 22, 2017 at 7:00 PM

BID TABULATION SHEET

BIDS AWARDED WEDNESDAY, MARCH 22, 2017 AT 7:00 PM

WATER MAIN CLEANING & LINING

All labor equipment, and material necessary to clean and cement line the following water mains:

ALTERNATE #1

Approximately 950' of 6" water main on Fulton Street between Broadway and Middle Street with a completion date of no later than October 1, 2017:

Mainlining America, LLC
555 Pound Road
Elma, NY 14059
NAME OF BIDDER

J Fletcher Creamer & Son Inc
101 East Broadway
Hackensack, NJ 07601
NAME OF BIDDER

* Heitkamp, a division of
Michels Corporation
99 Callender Road
Watertown, CT 06795
NAME OF BIDDER

NAME OF BIDDER

\$ 55,100.00

\$ 118,750.00

\$ 54,666.00

ALTERNATE #2

May be contingent upon the Borough of Hanover being awarded a 2016 PA Small Water & Sewer Grant through the Dept. of Community & Economic Development. (The work proposed in Alternate #2 may not be performed if the Borough does not said Grant.)

Approximately 1860' of 8" and 620' of 10" cast iron pipe:

\$ 131,440.00

\$ 148,800.00

\$ 106,666.00

ALTERNATE #3

Enter into a maintenance agreement with the Borough of Hanover for the 2017 & 2018 season to clean and line 4", 6", 8", 10", and 12" water lines the Borough needs rehabbed:

PRICE PER FOOT 4" Water Line:	\$55.00 /LF	\$125.00 /LF	\$46.66 /LF	/LF
PRICE PER FOOT 6" Water Line:	\$50.00 /LF	\$125.00 /LF	\$46.66 /LF	/LF
PRICE PER FOOT 8" Water Line:	\$53.00 /LF	\$125.00 /LF	\$46.66 /LF	/LF
PRICE PER FOOT 10" Water Line:	\$54.00 /LF	\$125.00 /LF	\$46.66 /LF	/LF
PRICE PER FOOT 12" Water Line:	\$58.00 /LF	\$125.00 /LF	\$46.66 /LF	/LF