

Council Chamber, July 26, 2017

President Noble convened the meeting of Hanover Borough Council on Wednesday Evening, July 26, 2017, 7:00 PM, in the Hanover Municipal Building, 44 Frederick Street, Hanover, Pennsylvania as advertised.

The meeting began with the Pledge of Allegiance to the Flag of the United States of America, followed by a moment of silence. On roll call the following answered as present: Mr. Angel, Mr. Baumgardner, Mr. Funke, Mr. Marcoccio, Mr. McLin, Mr. Reichart, Mr. Roth and Mr. Shea; Mayor Adams; Solicitor Yingst; Manager Bowersox and Secretary Neiderer. Ms. Libertini and Mr. Reichart were absent.

It was moved by Mr. Baumgardner, seconded by Mr. Shea to approve the minutes of June 28, 2017 as written. Motion carried.

It was moved by Mr. Shea, seconded by Mr. Roth to approve the payment of the bills. Motion carried.

It was moved by Mr. Roth, seconded by Mr. Baumgardner to approve the Report of the Mayor and the report of the Fire Chief. Motion carried.

### **2013 Bond Refinancing**

Mr. David Payne, Director from PNC Capital Markets LLC, and Zach Willard, Director from PFM Financial Advisors LLC were present to summarize the parameters ordinance that is on this evening's agenda. The ordinance authorizes a minimum three (3%) percent savings parameter and allows preliminary work to be done in order to enter the bond market at the appropriate time to refinance the 2013 bonds. Estimated savings would be approximately \$242,000, but fluctuates with the market daily. Mr. Benjamin Ried, Esquire from Rhoads and Sinon, Bond Counsel was also present and explained the ordinance complies with the local government debt act and was properly advertised prior to this evening's meeting.

President Noble thanked Mr. Payne, Mr. Willard and Mr. Ried for their information relative to the bond refinancing opportunity.

### **CITIZENS WITH ITEMS OF BUSINESS TO BE BROUGHT BEFORE COUNCIL**

On behalf of Council, President Noble welcomed Mr. Juan Rodriguez, leader and Boy Scouts from Troop 105 who were in attendance as part of their community service requirements.

### **REPORTS OF THE STANDING COMMITTEES**

#### **Finance & Personnel Committee – Mr. McLin**

It was moved by Mr. McLin, seconded by Mr. Shea to approve Ordinance No. 2258 entitled **“AN ORDINANCE AUTHORIZING AND SECURING THE ISSUANCE OF GENERAL OBLIGATION BONDS, IN THE MAXIMUM AGGREGATE PRINCIPAL AMOUNT OF \$12,000,000, PURSUANT TO THE PENNSYLVANIA LOCAL GOVERNMENT UNIT DEBT ACT, TO REFUND ALL OR A PORTION OF THIS BOROUGH’S OUTSTANDING GENERAL OBLIGATION BONDS, SERIES OF 2013, AND PAY ISSUANCE COSTS; ACCEPTING A BOND PURCHASE AGREEMENT; SETTING FORTH THE PARAMETERS, SUBSTANTIAL FORM OF, AND CONDITIONS FOR ISSUING THE BONDS; PLEDGING THE FULL FAITH, CREDIT, AND TAXING POWER OF THIS BOROUGH TO SECURE THE BONDS; CREATING A SINKING FUND AND APPOINTING A PAYING AGENT AND SINKING FUND DEPOSITORY; AND APPROVING RELATED DOCUMENTS AND ACTS.”** On roll call, the following voted in favor of the ordinance: Mr. Angel, Mr. Baumgardner, Mr. Funke, Mr. Marcoccio, Mr. McLin, Mr. Reichart, Mr. Roth and Mr. Shea. The ordinance was approved with eight (8) votes in favor of and zero (0) voting in opposition to the motion. Motion carried.

## REPORTS OF THE STANDING COMMITTEES

### Finance & Personnel Committee – Mr. McLin

It was moved by Mr. McLin, seconded by Mr. Shea to ratify the action of the Hanover Borough Council Finance & Personnel Committee regarding the following approvals:

- a.) Monthly investments with People's Bank for a period of 31 days, from June 30, 2017 to July 31, 2017 a variable interest rate of 1.28% for a total amount of \$20,763,159.60 with interest of \$22,459.60.
- b.) Approving the change in actuarial assumptions for the January 1, 2017 actuarial valuation reports from the Prior Assumption Table utilizing the "RP2000 Mortality Table" to the Recommended Assumption which utilizes the "IRS 2017 Static Combined Table for Small Plans" as recommended by Conrad Siegel Actuaries for the Borough of Hanover Police Pension Plan, Fire Drivers' Pension Plan and the Employees' Pension Plan.
- c.) Entering into a contract with Karen E. Bream, dba Karen's Kleaning, Thomasville, PA for janitorial services for the Hanover Borough Municipal Building and Hanover Borough Police Department for a period of three (3) years from August 1, 2017 through July 31, 2020 at a rate of \$20,500.00 annually.
- d.) Approving the following leases for vendor stalls at the Hanover Borough Market House:
  - I. Jessica Brane – Leggings
  - II. Kevin Tuckey – K & K Coffee
- e.) Requesting the Hanover Borough Civil Service Commission to provide a Certified Eligibility List to Council for the purpose of hiring firefighters to fill a recently vacated position due to retirement and, if necessary, a second position in anticipation of notification of a second firefighter's retirement, in accordance with the rules and regulations of the Civil Service Commission of the Borough of Hanover.
- f.) Authorizing the advertisement for the proposed sale of 111 Frederick Street, Parcel #670000800400000000 by sealed bid process.
- g.) Authorizing the tax exemption of Parcel 000-23-0198-00-00000 (827 Grant Drive), conveyed to The Borough of Hanover from Mummert Enterprises in 2016.
- h.) Granting the tuition reimbursement request in the amount of \$1,816.50 to Falyn Morningstar for courses successfully completed at the Harrisburg Area Community College in pursuit of her degree in environmental engineering.

Motion carried.

It was moved by Mr. McLin, seconded by Mr. Baumgardner to award the bid and enter into a sales agreement for the Fisher Crouse property, York County Tax District 67, Map DD, Parcel 56A to high bidder, Timothy Seitz, 230 Primrose Lane, Hanover, PA in the amount of \$29,029.00. Motion carried.

It was moved by Mr. McLin, seconded by Mr. Funke to approve Ordinance No. 2257 entitled **"AN ORDINANCE OF THE BOROUGH OF HANOVER, YORK COUNTY, PENNSYLVANIA, ESTABLISHING A SCHEDULE OF ATTORNEY FEES FOR THE COLLECTION OF MUNICIPAL CLAIMS AND LIENS BY THE BOROUGH."** On roll call, the following voted in favor of the ordinance: Mr. Angel, Mr. Baumgardner, Mr. Funke, Mr. Marcoccio, Mr. McLin, Mr. Reichart, Mr. Roth and Mr. Shea. The ordinance was approved with eight (8) votes in favor of and zero (0) voting in opposition to the motion. Motion carried.

## **REPORTS OF THE STANDING COMMITTEES**

### **Finance & Personnel Committee – Mr. McLin**

It was moved by Mr. McLin, seconded by Mr. Funke to grant a sewer billing credit for the following account, one time only, for a leak that did not enter the sewer system, and has since been repaired:

<u>Account No.</u>	<u>Property Owner</u>	<u>Location</u>	<u>Amount</u>
53-0654810-3	Brian & Susan Reaver c/o Reichart Realty 450 Carlisle Street Hanover, PA 17331	128 High St-2F/3F	\$1,252.90

Motion carried.

### **Planning & Traffic Committee – Mr. Roth**

It was moved by Mr. Roth, seconded by Mr. Funke to approve the Change of Contract Language for the following two Community Development Block Grants issued by the York County Planning Commission. The Borough agrees to abide by all Federal rules and regulations concerning the Block Grant Program of HUD and will abide by all other Federal rules and regulations required by the Block Grant Program and the required Method of Payment. The two grants are: Hanover/Penn Township Joint Zoning Ordinance and Hanover Storm Sewer Improvements. Motion carried.

It was moved by Mr. Roth, seconded by Mr. Shea to conduct a public hearing on Wednesday, August 23, 2017 at 7:00 PM pursuant to the Borough Code to consider the Petition of IWM International, LLC to vacate a portion of East Walnut Street and four alleys, or portions thereof, which abut property of the Petitioner as more specifically described in said Petition. Motion carried.

### **Water & Sewer Committee – Mr. Baumgardner**

It was moved by Mr. Baumgardner, seconded by Mr. Roth to authorize the advertisement of an ordinance for proposed adoption on August 23, 2017 authorizing an Intergovernmental Cooperation Agreement for the York County Regional Chesapeake Bay Pollutant Reduction Plan. Motion carried.

### **Public Service & Communications Committee – Mr. Shea**

It was moved by Mr. Shea, seconded by Mr. Roth to approve Resolution No. 1186 entitled **“A RESOLUTION IN SUPPORT OF A CITIZEN COMMISSION FOR LEGISLATIVE REDISTRICTING AND CONGRESSIONAL REAPPORTIONMENT.”** Motion carried.

It was moved by Mr. Shea, seconded by Mr. Baumgardner to approve the request of the Hanover Area Council of Churches to hold their annual CROP walk on Sunday, October 15, 2017 from 1:00 PM until 5:00 PM per their letter, walk map and special event application dated June 29, 2017, provided all walkers obey traffic laws and do not block sidewalks by other public users, a certificate of insurance is submitted naming The Borough of Hanover as additional insured with no fee since no Borough services are required. Motion carried.

It was moved by Mr. Shea, seconded by Mr. Funke to allow Hanover Toyota to use Moul Field and bathrooms for a charity softball tournament that benefits New Hope Ministries on Sunday, September 17, 2017 from 11:00 AM to 7:00 PM, provided the area is policed for litter following the event; and a deposit of \$50.00 for the bathrooms, which will be refunded after inspection of same. Motion carried.

## **REPORTS OF THE STANDING COMMITTEES**

### **Public Service & Communications Committee – Mr. Shea**

It was moved by Mr. Shea, seconded by Mr. Baumgardner to approve the request of Main Street Hanover for the following upcoming holiday activities as per their letter of July 25, 2017, provided all necessary permits are acquired and a certificate of insurance is submitted naming The Borough of Hanover as additional insured:

- a.) Santa Parade – Friday, November 24, 2017 at 9:00 AM
- b.) Tree Placement on northwest quadrant of Center Square the beginning of November
- c.) Tree Lighting Ceremony– Saturday, November 25, 2017 at 6:00 PM
- d.) Hanging of the Greens/Decorations on Center Square
- e.) Santa Cabin Hours
- f.) Free Holiday Parking in Center Square – Fridays and Saturdays from November 24<sup>th</sup> - December 30<sup>th</sup>

Motion carried.

## **MAYOR'S REPORT**

Mayor Adams reported he has been in contact with a few companies about refurbishing Santa's Cabin; he will get back to Council with pricing.

Mayor Adams reminded Council and citizens that this weekend is the 34<sup>th</sup> Annual Dutch Festival and encouraged all to attend.

## **OTHER MATTERS**

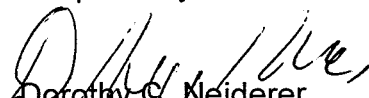
### **Communications**

- Manager Bowersox reported that the Borough received notification that PennDOT would be repairing Broadway near Eisenhower Drive and that portion of the street will be closed on Thursday, July 27<sup>th</sup> and Friday, July 28<sup>th</sup>.
- The railroad tracks on Carlisle Street near the library are also being repaired the week of July 31<sup>st</sup> to August 4<sup>th</sup>, in preparation for the Route 94 repaving project, which should be completed in 2018.
- Citizens are asked to please be patient as the work is completed.

## **Adjournment**

President Noble thanked all for their attendance this evening. It was moved by Mr. Funke, seconded by Mr. Shea to adjourn the meeting at 7:22 PM. Motion carried.

Respectfully submitted,

  
Dorothy C. Neiderer  
Borough Secretary

AN ORDINANCE

AN ORDINANCE OF THE BOROUGH OF HANOVER, YORK COUNTY, PENNSYLVANIA, ESTABLISHING A SCHEDULE OF ATTORNEY FEES FOR THE COLLECTION OF MUNICIPAL CLAIMS AND LIENS BY THE BOROUGH.

BE IT ENACTED AND ORDAINED by the Council of the Borough of Hanover, York County, Pennsylvania, as follows:

The following schedule of attorney fees is established by Council for legal fees incurred by the Borough in the collection of municipal claims and liens, which fees are to be paid by the Defendants in said legal actions:

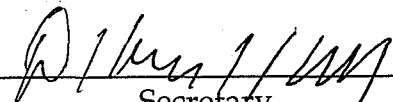
For the filing of a municipal lien	\$450.00
For actions taken to obtain judgment on municipal liens; execute on the real estate subject to said lien; and pursue and complete a sheriff or judicial sale of the real estate	Hourly rate of \$220.00 for all hours expended.

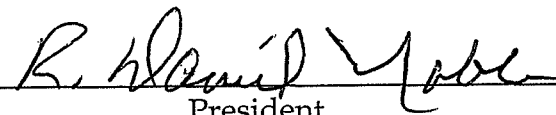
Council shall review the above fee schedule and amend the amount of said fees from time to time by resolution.

ENACTED AND ORDAINED by the Hanover Borough Council on this 26<sup>th</sup> day of July, 2017.

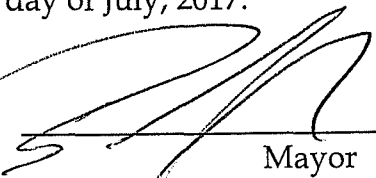
ATTEST:

BOROUGH COUNCIL OF THE BOROUGH OF HANOVER

  
Secretary

By:   
President

Approved this 26<sup>th</sup> day of July, 2017.

  
Mayor

