

President Noble convened the meeting of Hanover Borough Council on Wednesday Evening, August 24, 2016, 7:00 PM, in the Hanover Municipal Building, 44 Frederick Street, Hanover, Pennsylvania as advertised.

The meeting began with the Pledge of Allegiance to the Flag of the United States of America, followed by a moment of silence. On roll call the following answered as present: Mr. Angel, Mr. Funke, Mr. Marcoccio, Mr. McLin, Mr. Noble, Mr. Roth and Mr. Shea; Mayor Adams; Solicitor Yingst; Manager O'Rourke and Secretary Neiderer. Mr. Baumgardner, Ms. Libertini and Mr. Reichart were absent this evening.

It was moved by Mr. Shea, seconded by Mr. Funke to approve the minutes of Hanover Borough Council from July 27, 2016 as presented. Motion carried.

It was moved by Mr. Funke, seconded by Mr. Angel to approve the payment of the bills. Motion carried.

It was moved by Mr. Funke, seconded by Mr. Shea to approve the Report of the Mayor and the Report of the Fire Chief. Motion carried.

It was moved by Mr. Funke, seconded by Mr. Angel to approve the reports of the following Borough Administrators:

- a.) Supervisor of Public Works
- b.) Superintendent of Water & Wastewater Treatment
- c.) Supervisor of Water Treatment Plant
- d.) Supervisor of Water Distribution
- e.) Supervisor of Water Meter Department
- f.) Engineering Department
- g.) Library Director

Motion carried.

CITIZENS WITH ITEMS OF BUSINESS TO BE BROUGHT BEFORE COUNCIL

Mr. Steven Clapsaddle, 197 ½ Second Avenue – was present to report problems with drivers not stopping at the stop sign at Second Avenue and West Middle Street. He also reported that there was a dog, probably an Irish Setter on the loose, and asked about laws requiring dogs to be leashed.

Mrs. Darlene Funk, 232 Locust Street – asked why we haven't hired a full time Borough manager yet and if Mr. O'Rourke would be officially appointed to that position. President Noble replied that will be decided at a later date.

President Noble thanked the citizens for their concerns and requested that the amount of recent false fire alarms should be addressed at the next Public Safety Committee meeting.

REPORTS OF THE STANDING COMMITTEES

Finance & Personnel Committee – Mr. McLin

It was moved by Mr. McLin, seconded by Mr. Shea to ratify the action of the Borough Officers in making the following investments with People's Bank for a period of 31 days, July 31, 2016 to August 31, 2016 at a variable interest rate of 0.53%:

<u>Funds</u>	<u>Investments</u>
General Fund	\$7,000,700.00

REPORTS OF THE STANDING COMMITTEES

Finance & Personnel Committee – Mr. McLin

<u>Funds</u>	<u>Investments</u>
Sewer Fund	\$2,055,100.00
Guthrie Memorial Library Fund	\$0.00
Regional Wastewater Treatment Fund	\$561,600.00
Market House Fund	\$35,800.00
Liquid Fuels Fund	\$120,600.00
Equipment Fund	\$119,800.00
Local Services Tax Fund	\$130,800.00
Business Privilege Tax Fund	\$417,500.00
Sewer Projects Fund	\$0.00
Library Projects Fund	\$18,700.00
Hanover Recreation Endowment Fund	\$301,900.00
Water Revenue Fund	\$3,750,000.00
Water Projects Fund	\$186,500.00
Hanover Recreation Reserve Fund	\$27,700.00
Library Endowment Fund	\$1,657,278.09
2013 Water Bonds	\$0.00
2013 Sewer Bonds	\$100,000.00
2013 General Bonds	\$165,000.00
2015 Water Bonds	\$3,500,000.00
Total	<u>\$20,148,978.09</u>

It was moved by Mr. McLin, seconded by Mr. Marcoccio to approve the market house lease for Emily Hager for a period of three (3) months for one stall at a rate of \$205.00 to sell needlepoint and crafts. Motion carried.

It was moved by Mr. McLin, seconded by Mr. Shea to reject all bids for the Borough of Hanover Commons Stormwater Improvements Project. Motion carried.

It was moved by Mr. McLin, seconded by Mr. Funke to approve the agreement for professional services with LSC Design, York, Pennsylvania for the Guthrie Memorial Library to include invasive investigations, claim support, design for repairs, bidding of repair work and eventual oversight of the actual repair process as a whole. On roll call, the following voted in favor of the motion: Mr. Angel, Mr. Funke, Mr. Marcoccio, Mr. McLin, Mr. Noble, Mr. Roth and Mr. Shea. The motion passed and was carried with seven (7) voting in favor of and zero (0) voting in opposition to the motion.

REPORTS OF THE STANDING COMMITTEES

Finance & Personnel Committee – Mr. McLin

It was moved by Mr. McLin, seconded by Mr. Roth to approve the following 2016 Budget Amendments:

a. Highway Liquid Fuels Fund

- Increase 35.439.6900.141602 (C/O - Spring Ave) - \$30,500
- Increase 35.439.6900.141603 (Labor - C/O - Spring Ave) - \$5,000
- Decrease 35.439.6900.141601 (C/O - Eisenhower) - (\$35,500)

b. Business Privilege Tax Fund

- Decrease 03.003.31080 (BPT Receipts) - \$175,000
- Decrease 03.403.00492.049243 (Transfer to Equip. Fund - Phone System Upgrade) - \$70,000
- Decrease 03.403.00492.000004 (Transfer to Equip. Fund [Annual Approp.]) - \$100,000
- Decrease 03.403.00492.049242 (Transfer to Equip. Fund - Security Sys. Upgrades) - \$5,000

c. General Fund

- Increase 01.413.1200.1417 (Labor - Code Enforcement Officers) - \$38,500
- Decrease 01.414.1200.1230 (Labor - Plan/Zone Officers) - (\$21,750)
- Decrease 01.435.1400.1420 (Labor - Sidewalks/Crosswalks) - (\$16,750)

d. Water Fund

- Increase 06.448.448.248.606649 (Capital Outlay - Fair Avenue Main) - \$17,200
- Decrease 06.448.448.248.606647 (Capital Outlay - Breezewood Drive [Penn Twp Bridge]) - (\$17,200)

e. Sanitary Sewer Fund

- Increase 16.406.2000.2100 (Materials & Supplies - Office) - \$6,850
- Increase 16.406.2000.3250 (Materials & Supplies - Postage) - \$6,500
- Increase 16.406.2000.3420 (Materials & Supplies - Printing) - \$1,000
- Increase 16.406.3100.3110 (Prof. Services - Actg & Auditing) - \$5,300
- Increase 16.406.3700.2500 (Prof. Services - Computer & Support) - \$10,500
- Increase 16.428.3004.2515 (Utilities - Telephone) - \$2,000
- Increase 16.428.3006.2515 (Utilities - Water & Sewer) - \$350
- Decrease 16.406.3350.3000 (Misc. Sewer Admin Expenses) - (\$32,500)

Planning & Traffic Committee – Mr. Roth

It was moved by Mr. Roth, seconded by Mr. Funke to approve Ordinance No. 2249, entitled **“AN ORDINANCE OF THE BOROUGH OF HANOVER, YORK COUNTY, PENNSYLVANIA AMENDING ORDINANCE NO. 2188 BY AMENDING CHAPTER 346, SECTION 14 THEREOF IN ORDER TO ADD BRANDYWINE COURT AT THE INTERSECTION OF A PUBLIC ALLEY FROM PAUL STREET AS A STOP SIGN INTERSECTION AND MAKING SUCH INTERSECTION SUBJECT TO ALL MUNICIPAL AND STATE LAWS, ORDINANCES AND REGULATIONS APPLICABLE TO STOP SIGN INTERSECTIONS IN THE BOROUGH OF HANOVER AND COMMONWEALTH OF PENNSYLVANIA.”** On roll call, the following voted in favor of the motion: Mr. Angel, Mr. Funke, Mr. Marcoccio, Mr. McLin, Mr. Noble, Mr. Roth and Mr. Shea. The motion passed and was carried with seven (7) voting in favor of and zero (0) voting in opposition to the motion.

REPORTS OF THE STANDING COMMITTEES

Planning & Traffic Committee – Mr. Roth

It was moved by Mr. Roth, seconded by Mr. Angel to approve Ordinance No. 2250, entitled **“AN ORDINANCE OF THE BOROUGH OF HANOVER ACCEPTING THE DEED OF DEDICATION FOR STONECROFT DRIVE, SITUATE IN HANOVER BOROUGH, YORK COUNTY, PENNSYLVANIA, BOUNDED AND SHOWN ACCORDING TO THE FINAL/PRELIMINARY SUBDIVISION PLAN OF STONECROFT, PREPARED BY WORLEY SURVEYING, DATED MARCH 25, 2005, BEARING JOB NO. 4071-05, AND RECORDED IN THE RECORDER OF DEEDS OFFICE IN AND FOR YORK COUNTY IN LAND RECORD BOOK 1783, PAGE 3961, ET SEQ. AND THEREBY OPENING SAID STREET AS A PUBLIC RIGHT-OF-WAY.”** On roll call, the following voted in favor of the motion: Mr. Angel, Mr. Funke, Mr. Marcoccio, Mr. McLin, Mr. Noble, Mr. Roth and Mr. Shea. The motion passed and was carried with seven (7) voting in favor of and zero (0) voting in opposition to the motion.

Public Service & Communications Committee – Mr. Shea

It was moved by Mr. Shea, seconded by Mr. Roth to approve the request of the Hanover Area Jaycees to hold the 75th Annual Halloween Parade on Thursday, October 27th, 2016 at 7:30 PM with a rain date of Monday, October 31st, 2016 as per their letter dated August 2, 2016. Motion carried.

It was moved by Mr. Shea, seconded by Mr. Funke to designate the annual Hanover Borough Trick or Treat night as Tuesday, October 25th from 6:00 PM to 8:00 PM. Motion carried.

It was moved by Mr. Roth, seconded by Mr. Angel to approve the request of the Hanover Lions Club to collect their annual Tag Day donations at the Hanover Market House on September 24, 2016 as per their letter of August 9, 2016. Mr. Shea recused himself from vote on this motion due to his association with the Lion's Club. Motion carried.

It was moved by Mr. Roth, seconded by Mr. Marcoccio to approve the request of the Hanover Lions Club to sublease a stall at the Hanover Market House on November 26th and December 2nd, 10th, 17th and 24th to sell dinner coupon books at a cost of \$5.70 per day to lease the stall, as per their letter of August 9, 2016. Mr. Shea recused himself from vote on this motion due to his association with the Lion's Club. Motion carried.

It was moved by Mr. Shea, seconded by Mr. Funke to grant the request of Main Street Hanover to hold their annual Oktoberfest Event on Saturday, October 8th, from 10:00 AM to 9:00 PM in the downtown area including free parking in downtown area during the event, and closure of two (2) Center Square Quadrants (M & T Quadrant and Clark/Miscreation Quadrant) at a charge of \$75.00 as per their Special Event Permit Application submitted August 16, 2016, provided there are no blockage of pedestrian or vehicular traffic, and the area is policed for litter following the event. Motion carried.

It was moved by Mr. Shea, seconded by Mr. Angel to approve the request of Main Street Hanover for the following upcoming holiday activities as per their letter of August 15, 2016, provided all necessary permits are acquired and a certificate of insurance is submitted naming The Borough of Hanover as additional insured:

- a.) Santa Parade – Friday, November 25, 2016 at 9:00 AM
- b.) Tree Placement on northwest quadrant of Center Square the beginning of November
- c.) Tree Lighting Ceremony– Friday, November 25, 2016 at 6:00 PM
- d.) Hanging of the Greens/Decorations on Center Square
- e.) Santa Cabin Hours
- f.) Free Holiday Parking in Center Square – Fridays and Saturdays from November 25th - December 31st

REPORTS OF THE STANDING COMMITTEES

Public Service Committee – Mr. Shea

It was moved by Mr. Shea, seconded by Mr. Funke to approve the request of Gary Singer on behalf of Jeramiah's Garage, a ministry of Real Life Fellowship Church, 645 East Middle Street, Hanover, PA to hold an outreach event in Wirt Park on Saturday, October 8th from 8:00 AM to 4:00 PM at a charge of \$50.00 for electricity as per his special event permit application submitted August 23, 2016; provided a certificate of insurance is submitted naming The Borough of Hanover as additional insured and the park is policed for litter following the event. Motion carried.

MAYOR'S REPORT

Mayor Adams reported his attendance at Dutch Days which was held July 30th where he gave the welcome speech and judged the annual car show; On August 16th Mayor Adams swore in the school crossing guards at the Hanover High School; and wished Police Chief Martin a very happy birthday today!

OTHER MATTERS

Communications

- Mr. Noble read a letter he received from Hanover Chamber of Commerce President Gary Laird thanking Borough Council, staff and the Public Works Department for their assistance during the annual Dutch Days which was a success.
- Mr. Noble reminded all that the annual Chili Cookoff will be held this Sunday, September 4th at Good Field from 11:00 AM to 5:00 PM.

New Business:

It was moved by Mr. McLin, seconded by Mr. Angel to appoint Mr. Michael Bowersox, 537 West Middle Street to the Hanover Borough Planning Commission to complete the remaining portion of an unfulfilled term expiring July 31, 2018. Motion carried.

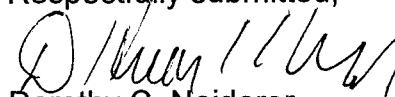
Unfinished Business

President Noble asked for any other comments from Council members, staff or citizens, and none were presented.

Adjournment

It was moved by Mr. Funke, seconded by Mr. Shea to adjourn the meeting at 7:18 PM. Motion carried.

Respectfully submitted,


Dorothy C. Neiderer
Borough Secretary

AN ORDINANCE

AN ORDINANCE OF THE BOROUGH OF HANOVER, YORK COUNTY, PENNSYLVANIA AMENDING ORDINANCE NO. 2188 BY AMENDING CHAPTER 346, SECTION 14 THEREOF IN ORDER TO ADD BRANDYWINE COURT AT THE INTERSECTION OF A PUBLIC ALLEY FROM PAUL STREET AS A STOP SIGN INTERSECTION AND MAKING SUCH INTERSECTION SUBJECT TO ALL MUNICIPAL AND STATE LAWS, ORDINANCES AND REGULATIONS APPLICABLE TO STOP SIGN INTERSECTIONS IN THE BOROUGH OF HANOVER AND COMMONWEALTH OF PENNSYLVANIA.

BE IT ENACTED AND ORDAINED by the Borough Council of the Borough of Hanover, York County, Pennsylvania, and it is hereby enacted and ordained by the authority of the same as follows:

SECTION 1. Ordinance No. 2227 is hereby repealed.

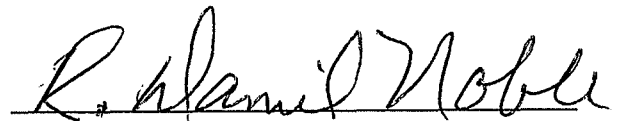
SECTION 2. Ordinance No. 2188 is hereby amended by amending Chapter 346-14 thereof in order to add the following as stop sign intersections:

- a.) "A stop sign except right turn" sign shall be placed on Brandywine Lane going in a southerly direction at the intersection of the unnamed alley connecting Brandywine Lane to Paul Street.
- b.) A stop sign shall be placed on the unnamed alley connecting Brandywine Lane to Paul Street going in a northerly direction at the intersection of unnamed alley and Brandywine Lane.

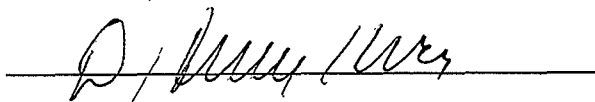
SECTION 3. All of the regulations applicable to stop sign intersections in the Borough of Hanover as set forth in Chapter 346-14 of the Code of the Borough of Hanover and all statutes, ordinances and regulations of the Commonwealth and the Borough of Hanover applicable to stop sign intersections and the movement of vehicles approaching and passing through same shall be applicable to the above listed intersection.

ENACTED AND ORDAINED by the Hanover Borough Council this 24th day of August, 2016.

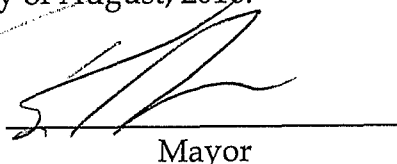
BOROUGH COUNCIL OF
THE BOROUGH OF HANOVER



ATTEST:



Approved this 24th day of August, 2016.



Mayor

Brandywine Lane Stop Sign Placement



York
County
Assessment
Office



- Road
- Municipalities
- 100 yr Floodplain
- (-----) Easements
- (---) Rail
- Parcels
- (□) Soils

Maps are not from actual survey



⊙ proposed stop sign placement for ordinance

08/10/2016
Scale 1:1200

NO. 2250

AN ORDINANCE

AN ORDINANCE OF THE BOROUGH OF HANOVER ACCEPTING THE DEED OF DEDICATION FOR STONECROFT DRIVE, SITUATE IN HANOVER BOROUGH, YORK COUNTY, PENNSYLVANIA, BOUNDED AND SHOWN ACCORDING TO THE FINAL/PRELIMINARY SUBDIVISION PLAN OF STONECROFT, PREPARED BY WORLEY SURVEYING, DATED MARCH 25, 2005, BEARING JOB NO. 4071-05, AND RECORDED IN THE RECORDER OF DEEDS OFFICE IN AND FOR YORK COUNTY IN LAND RECORD BOOK 1783, PAGE 3961, ET SEQ. AND THEREBY OPENING SAID STREET AS A PUBLIC RIGHT-OF-WAY.

BE IT ENACTED AND ORDAINED by the Borough Council of the Borough of Hanover, and it is hereby enacted and ordained by the authority of same as follows:

SECTION 1. The Borough Council of the Borough of Hanover hereby accepts the deed of dedication of Stone Ridge Development Corporation, for Stonecroft Drive, as shown on the Final/Preliminary Subdivision Plan of Stonecroft, prepared by Worley Surveying, dated March 25, 2005, bearing Job No. 4071-05, and recorded in the Recorder of Deeds Office in and for York County in Land Record Book 1783, Page 3961, et seq.

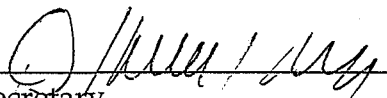
SECTION 2. The length, width, lines, grades, courses, distances, drainage structures and all other improvements of said street shall be as shown on the aforesaid plan of Stonecroft.

SECTION 3. From and after the effective date hereof, said street shall be public thoroughfares, open for travel by the public in accordance with the laws, regulations and ordinances of the Commonwealth of Pennsylvania and the Borough of Hanover.

ENACTED AND ORDAINED the 24th day of August, 2016.

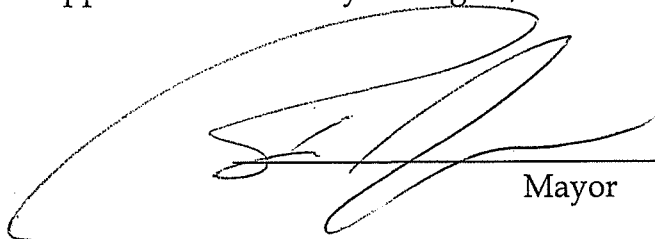
ATTEST:

THE BOROUGH OF HANOVER


Secretary

By: 
President, Borough Council

Approved the 24th day of August, 2016.


Mayor