

**MINUTES OF THE HANOVER BOROUGH COUNCIL  
WATER AND SEWER COMMITTEE MEETING**

**July 9, 2019**

Chairman Noble called the meeting of the Hanover Borough Council Water and Sewer Committee meeting to order at 6:00 PM, Tuesday, July 9, 2019 in the Hanover Borough Municipal Building, 44 Frederick Street, Hanover, PA, as advertised.

**Attendance:** In attendance were Water & Sewer Committee Members Pranses, Noble and Reichart; Staff Members Water Distribution Supervisor Ault, Secretary Felix, Water Filtration Plant Supervisor Harman, Water & Wastewater Supt. Mayers, Meter Dept. Supervisor Sheely and Wastewater Treatment Supervisor Thomas; VP Mike Mehaffey from Gannett Fleming.

**Approval of the Minutes:** It was moved by Mr. Reichart, seconded by Ms. Pranses to approve the minutes of June 13, 2019. Motion carried.

**Water Fees Review:** Mr. Sheely noted that many of the labor costs are not included in water department service fees; a list of estimated costs and fees currently charged was provided to provide comparison, and Mr. Sheely further noted many unnecessary labor costs are not currently billed. Mr. Noble stated he believes the demand for final readings for rental properties has increased over the years and is currently a free service. This service has become increasingly burdensome on the department, and recommends it be eliminated. Mr. Reichart agreed, but added that a charge for this service could be implemented if necessary. It was moved by Mr. Reichart, seconded by Ms. Pranses to place a motion on the Council agenda to establish a policy to end final readings/billings for non-property sales. Motion carried.

**REVIEW PROJECT SCHEDULE:**

**Sheppard-Myers Dam Rehabilitation:** Mr. Mehaffey noted we are still awaiting the permit from DEP.

**Slagles Run Water Line to LBS Dam:** Mr. Mehaffey provided a pipeline route alternative map and a conceptual cost estimate that was developed based on the averaging of recent bid results on similar projects. There are two (2) proposed routes; one a shorter distance of approximately 12,500 feet, but utilizing private property which would require a right of way agreement; and the second route entirely on public right of ways, a distance of 23,655 feet. He provided cost estimates for each route utilizing 20-inch pipeline, 16-inch pipeline and 12-inch pipeline. The cost difference for each route with respective pipe size was approximately 3 to 4 million dollars, and there were no land acquisition costs included. Mr. Mehaffey discussed the proposed project with a DEP representative, and

noted a map will need to be provided to DEP and a brief description to allow DEP to determine what permitting is needed to proceed. The Committee directed Mr. Mehaffey to proceed with same. The purpose of the project would be to maintain adequate volume at Long Arm Dam at all times, with no modification to the existing pumps. Mr. Noble noted it would be advantageous to have the ability for the water to flow in both directions.

**Infrastructure Upgrades:**

- Hanover Street: Mr. Ault stated the project is completed and could be taken off the project list.
- Baer Avenue: Crews are currently working on and moving forward with this project.
- Cement Lining Project: is scheduled to begin soon.

**Water Meter Upgrade:** Mr. Sheely noted a meeting is scheduled with Ferguson on July 12<sup>th</sup> to receive and review their proposal. He also received a recommendation to contact Badger Company for a proposal; Mr. Sheely and Mr. Miller will meet with Badger in the near future.

**Vulcan Agreement/Right of Refusal:** Mr. Reichart noted Vulcan had reservations about commitment to this effort. Mr. Mehaffey recommended that the Borough have Solicitor Shultis draft an agreement for review.

**Sewer Main Lining:** Mr. Mayers noted the bid was awarded, but we await the final executed contract to move forward. Mr. Mehaffey stated the final agreements/contracts should be forthcoming.

**Source Water Protection Plan:** Mr. Mehaffey will contact Ms. Morningstar to schedule a date for a meeting.

**Maryland Properties Sale:** The Borough awaits a draft agreement from the Maryland Department of Natural Resources.

**Ecology Items:** Mr. Mehaffey has staff that is qualified and available at Gannett to assess biology and ecology in streams. Such projects as stream buffers could provide credit toward MS4. Mr. Reichart questioned if the Borough initiates MS4 projects in the watershed could the Borough get credit since it is located in West Manheim Township? Mr. Mains from Gannett Fleming will check into same, it may be possible; as DEP regulations are changing. Mr. Reichart would like to see a broader approach to improvements to the watershed areas, especially recreational areas. Mr. Mehaffey suggested having Gannett Fleming conduct a stream assessment and meet with Council and staff. The Committee asked Mr. Mehaffey to schedule this site visit.

Mr. Ault noted that the DEP Dam Inspections mandate the removal of weeds from the dam breast. The Parris Hill Reservoir needs to have control of growth of weeds on the top of the covers. Mr. Ault pointed out the employees have licenses and are trained to spray same. Mr. Mayers noted the MSDS sheets for the product have mandates for use regulations approved by DEP.

**OLD BUSINESS:**

Mr. Reichart asked for an update on the hunting permits. Mr. Ault noted there are approximately 40 residents of the Borough and 38 Borough employees; there will be a total of 100 permits issued.

**NEW BUSINESS:**

Mr. Mayers noted a resident has been on social media about trespassing on Borough property; the gate to that property is now locked.

Mr. Ault noted an employee has a son who is becoming an Eagle Scout and would like to have permission to place three (3) turtle floats at Long Arm Dam. The Committee had no issue with the request.

Mr. Noble noted some property owners have received notifications regarding Columbia Gas televising lines to locate cross bores with sewer lines, as this is a safety issue. Mr. Noble wanted to know if the Borough is notified when they are found, and Mr. Mayers confirmed that the Borough is notified. Mr. Mayers will follow up with Columbia Gas to obtain copies of the customer notifications.

Mr. Ault and Mr. Harman noted there is a low chlorine residual on York Street. The crews made sure no valves are stuck; an automatic flushing station may need to be installed to resolve the issue - will follow up with Committee. Mr. Mehaffey noted the residuals are still within the DEP regulations, but wanted to make the Committee aware of this.

**Public Comment:** None was presented.

**Adjournment:** It was moved by Mr. Reichart, seconded by Ms. Pranses to adjourn the Water & Sewer meeting at 6:58 PM. Motion carried.

Respectfully submitted,



Dorothy C. Felix  
Borough Secretary