

Council Chamber, June 1, 2017

President Noble convened the meeting of Hanover Borough Council on Thursday Evening, June 1, 2017, 7:00 PM, in the Hanover Municipal Building, 44 Frederick Street, Hanover, Pennsylvania as advertised.

The meeting began with the Pledge of Allegiance to the Flag of the United States of America, followed by a moment of silence. On roll call the following answered as present: Mr. Angel, Mr. Baumgardner, Mr. Marcoccio, Mr. McLin, Mr. Reichart, Mr. Roth and Mr. Shea; Mayor Adams; Solicitor Yingst; Manager Bowersox and Secretary Neiderer. Mr. Funke, Ms. Libertini and Reichart were absent.

It was moved by Mr. Shea, seconded by Mr. Angel to approved the minutes of April 26, 2017 as written. Motion carried.

It was moved by Mr. Shea, seconded by Mr. Roth to approve the payment of the bills. Motion carried.

It was moved by Mr. Roth, seconded by Mr. Shea to approve the Report of the Mayor and the report of the Fire Chief. Motion carried.

MAYOR ADAMS

Mayor Adams read and presented the following proclamation to Former Fire Chief Jan Cromer:

PROCLAMATION "CHIEF JAN CROMER"

- WHEREAS,** Chief Jan Cromer began his career with the Parkville Fire company in 1973 and served as chief of that department for approximately 14 years; and
- WHEREAS,** Chief Cromer was a successful business owner for 25 years before assuming the duties of Penn Township's first career fire chief in 2000; and
- WHEREAS,** In April 2011, Hanover Borough and Penn Township appointed Chief Cromer as joint Fire Chief for both municipalities; and
- WHEREAS,** Chief Cromer was the driving force behind the merger of the Hanover Borough and Penn Township Fire Departments and saw this valuable endeavor to its fruition in 2016; and
- WHEREAS,** Among Chief Cromer's many attributes, he served as an instructor for the Pennsylvania State Fire Academy Vehicle Rescue, teaching hundreds of students the art of rescuing trapped victims in auto accidents and became an accomplished fire origin and cause investigator; and
- WHEREAS,** Chief Cromer was actually an EMT for so long that his State certification number is 007, and among other things, he has been known to threaten to take an IV catheter out of a struggling paramedic's hand to start the IV himself; and
- WHEREAS,** Most of all, Chief Cromer is recognized by his peers as a mentor and friend, a person to count on as being fair and honest in all his actions.
- NOW, THEREFORE,** In light of his exemplary dedication and service to the Hanover community, I, Ben J. Adams, Mayor of The Borough of Hanover, York County, Pennsylvania, do hereby charge all citizens of this Borough to honor "**Chief Jan Cromer**" for his many years of dedicated service to this community and wish him every success in all future endeavors.

In witness thereof, I hereunto set my hand
and cause my seal to be affixed this 24th day
of May, 2017.

Ben J. Adams, Mayor

Hanover Borough Council congratulated Chief Cromer on a job well done and expressed their sincere appreciation for his many years of dedicated service.

CITIZENS WITH ITEMS OF BUSINESS TO BE BROUGHT BEFORE COUNCIL

The following Citizens addressed Council:

Chris Bronder, 807 Blossom Drive: Ms. Bronder stated she represents a group called "Hanover For Progress" which involves a proposed amendment to the Pennsylvania constitution for congressional redistricting in Pennsylvania. The group is asking Council to pass a resolution in support of this effort. She submitted a summary of the proposal to Council, in addition to the materials she submitted prior to tonight's meeting. Manager Bowersox stated the matter will be referred to the Public Service Committee for review, prior to making any decision on whether Council would be in favor of proposing a resolution for same.

Paul Englehart, 34 Meade Avenue: Mr. Englehart questioned if there are ordinances in place to control disabled vehicles on streets, as he has seen many areas where junk cars are parked on streets. Manager Bowersox responded that he has addressed many of these issues in the past two (2) months he has been on the job, and he feels this is a cause that needs to be addressed aggressively. He noted there are at least seen (7) inoperable vehicles which have been removed in the past two (2) months.

Debra Summers, 249 Baltimore Street: Ms. Summers asked if there was a water increase in place, to which Mr. Noble replied there was no increase on the table at this time. Ms. Summers stated she would be in favor of a water rate increase in order to pay for the rehabilitation of Sheppard Myers Dam. President Noble noted that Hanover still has the third lowest water cost in Pennsylvania.

Timothy Seitz, 230 Primrose Lane: Mr. Seitz wanted to let Council and citizens know that the York County Planning Commission has information available on their website about the Community Development Block Grant program which can be utilized in low to moderate income neighborhoods; he believes Hanover is eligible for \$300,000 in the next few years. He expressed concern about the proposed sale of the two (2) lots in the Cherry tree development on this evening's agenda since these lots are adjacent to the Rail Trail, and he feels the lots should have trees planted on them, and not be developed. In addition, he stated he hired a company who conducted a survey and report for the Fisher Crouse property which is also on this evening's agenda for approval of the sealed bid process to initiate the sale of this property. He would make this report available to Council if they so desire. He stressed the need for the building to be historically preserved. Mr. Shea and Manager Bowersox assured Mr. Seitz that the Borough is in favor of the preservation of this building, and will work toward that end.

Donna Bixler, 208 East Middler Street: Ms. Bixler received notification that her garbage service cost was doubled because she has a rental apartment upstairs. Previously she only paid for one service for both units, because the property generates minimal garbage. Mr. Noble stated the ordinance stipulates for each residence or business to have a separate garbage service. Manager Bowersox offered to discuss the matter if she would like to stop by the office.

President Noble thanked all citizens for their concerns this evening.

REPORTS OF THE STANDING COMMITTEES

Finance & Personnel Committee – Mr. McLin

It was moved by Mr. McLin, seconded by Mr. Baumgardner to ratify the action of the Hanover Borough Council Finance & Personnel Committee regarding the following approvals:

- a.) Monthly investments with People's Bank for a period of 31 days, from April 30, 2017 to May 31, 2017 a variable interest rate of 1.05% for a total amount of \$22,050,900.00 with interest of \$19,664.57.

REPORTS OF THE STANDING COMMITTEES

Finance & Personnel Committee – Mr. McLin

- b.) Repairs to the centrifuge and control panel at the Regional Wastewater Treatment Plant at an estimated cost of \$70,000.00 from budgetary reserve (*costs to be allocated for sharing in 2018 budget under intermunicipal agreements with Conewago Township, McSherrystown Borough, and Penn Township*).
- c.) Tuition reimbursement request in the amount of \$1,816.50 to Falyn Morningstar for courses successfully completed at the Harrisburg Area Community College in pursuit of her degree in environmental engineering.
- d.) Proposed lease agreement in the amount of \$500.00 per month for the Good Field Concession Stand for a period of thirty-six (36) months.
- e.) Proposed sale of York County Tax Map ID #67000DD0056A000000 known as the Fisher-Crouse property via sealed bidding process.
- f.) Hiring of the following personnel:
 - I. Two (2) full time Public Works employees
 - II. Five (5) summer help laborer positions
 - III. One (1) Library development director
 - IV. One (1) full time code enforcement officer
- g.) Increase in the following Recreation Department summer employees' wages
 - I. Returning Summer Employees (playgrounds & morning league)
 - i. Current salary \$7.25 per hour – increase to \$8.00 per hour
 - II. Two (2) supervisor positions \$8.25 per hour – increase to \$9.00 per hour

Mr. Shea recused himself for vote on item g(i) due to his daughter's summer employment. Motion carried.

It was moved by Mr. McLin, seconded by Mr. Roth to ratify the appointment of Anthony Clouser as Fire Chief of the Hanover Area Fire and Rescue Commission for Hanover Borough and Penn Township. Council congratulated Chief Clouser on his promotion. Motion carried.

It was moved by Mr. McLin, seconded by Mr. Shea to appoint Mr. Richard Rorrer to the position of Hanover Borough Zoning Officer, effective immediately. Council congratulated Mr. Rorrer on his appointment to Zoning Officer. Motion carried.

It was moved by Mr. McLin, seconded by Mr. Shea to approve the proposed sale of Parcels 186C and 198 in the Cherry Tree Development. Mr. Shea proposed an amended motion to clarify that the price of each lot would be \$1,450.00, and that the lots are unimprovable.

It was moved by Mr. McLin, seconded by Mr. Shea to approve the proposed sale of Parcels 186C and 198 in the Cherry Tree Development at a cost of \$1,450.00 per lot, noting the lots are unimprovable. Motion carried.

It was moved by Mr. McLin, seconded by Mr. Baumgardner to approve a sewer billing credit, one time only, for account No. 51-0260714-2 for 521 Parkview Lane in the amount of \$60.75 for a leak that did not enter the sewer system, and has since been repaired. Motion carried.

REPORTS OF THE STANDING COMMITTEES

Planning & Traffic Committee – Mr. Roth

It was moved by Mr. Roth, seconded by Mr. Shea to grant extension of the time period for execution of the Community Development Block Grant Number 45392079 for the Joint Zoning Ordinance with the York County Planning Commission until December 31, 2017. Motion carried.

It was moved by Mr. Roth, seconded by Mr. Baumgardner to award the bid to Environmental Planning & Design, LLC (EPD) located in Pittsburgh, PA for the preparation and facilitating a series of updates to The Borough of Hanover Zoning Ordinance and Zoning Map. Note the updating of the zoning ordinance is a joint project between the Borough and Penn Township. The borough received a Community Development Block Grant (CDBG) from York County Planning Commission for \$20,000.00 to complete a joint zoning ordinance (developing a separate ordinance for each municipality). Each municipality will receive \$10,000.00 from the grant money with the remaining costs being paid by each municipality. The costs of preparing the ordinance for each municipality will be separated by EPD for each invoice and paid accordingly by the municipality. The total price of the bid to complete both municipalities zoning ordinance is \$40,030.00. Motion carried.

Water & Sewer Committee – Mr. Roth

It was moved by Mr. Roth, seconded by Mr. Angel to proceed with the planning process for the rehabilitation of Sheppard Myers Dam. Motion carried.

It was moved by Mr. Roth, seconded by Mr. Angel to approve the revised agreement for water main cleaning & lining with Heitkamp, Inc., A Division of Michel's Corporation, Watertown Connecticut and the separate maintenance agreement for additional cleaning & lining for the years 2017 and 2018. Motion carried.

Public Service & Communications Committee – Mr. Shea

It was moved by Mr. Shea, seconded by Mr. Baumgardner to approve the request of the American Legion Auxiliary to have free parking along Carlisle Street from Gail Street to Library Place for their Annual Community Blood Screening Program on Saturday, June 3, 2017 from 5:30 AM to 10:30 AM as per their letter of request dated May 10, 2017. Motion carried.

It was moved by Mr. Shea, seconded by Mr. Angel to approve the Special Event Permit Application submitted by The Potter's House Christian Church, 181 Panther Drive, Hanover, PA for the following church meetings and gospel concerts:

<u>Date/Time</u>	<u>Location</u>	<u>Borough Services</u>	<u>Cost</u>
Friday, July 7 th /6-8PM	Wirt Park	Electricity	\$ 50.00
Saturday, July 8 th /6-8:30PM	Myers Memorial	Electricity/Bathrooms	\$100.00 (\$50 refundable for bathrooms)
Sunday, July 9 th /11-1PM/6-8PM	Myers Memorial	Electricity/Bathrooms	\$100.00 (\$50 refundable for bathrooms)
Saturday, Sept. 9 th /4-6PM	Moul Avenue	Electricity/Bathrooms	\$100.00 (\$50 refundable for bathrooms)
Sunday, Sept. 10 th /11-1PM/5-7PM	Moul Avenue	Electricity/Bathrooms	\$100.00 (\$50 refundable for bathrooms)

Motion carried.

It was moved by Mr. Shea, seconded by Mr. Baumgardner to approve the request of St. Matthew Lutheran Church to reserve twenty (20) meters on Franklin Street and West Chestnut Street for \$15.00 for their Vacation Bible School June 19th to June 23rd, 2016, 8:30 AM to 12:00 Noon per their letter dated May 16, 2017.

REPORTS OF THE STANDING COMMITTEES

Public Service & Communications Committee – Mr. Shea

It was moved by Mr. Shea, seconded by Mr. Angel to approve the Special Event Permit Application submitted by David Ross Orthodontics, 135 Est Elm Avenue to hold an “End of Summer Patient Appreciation Party” on Saturday, August 19th from 11:00 AM to 2:00 PM on the grassy area at the East Elm Avenue Playground, provided the park is policed for litter following the event. *(This event requires no Borough services.)* Motion carried.

MAYOR’S REPORT

The Memorial Day Parade was held on Monday, May 29th; Mayor Adams and Councilman Shea rode on the Fire Truck, along with Mr. Nicholas Adams, the Mayor’s son. Manager Bowersox delivered a speech in honor of our veterans at the ceremony held at Mount Olivet Cemetery, following the parade. The Mayor commended Mr. Dan Davies, Parade Marshal, on behalf of the Allied Veterans for his leadership in coordinating the parade for the past thirty (30) years.

OTHER MATTERS

New Business

It was moved by Mr. McLin, seconded by Mr. Shea to approve the request of Main Street Hanover to place a portable toilet trailer on the M & T Quadrant of Center Square on Saturday, June 3, 2017 for the Sip and Stroll Event and using electricity at a charge of \$50.00. *(This is in addition to their previous special event permit approval.)* Motion carried.

It was moved by Mr. McLin, seconded by Mr. Angel to appoint Mr. Joel Weaver, 242 Meade Avenue to the Hanover Borough Shade Tree Commission for the remainder of a five (5) year term to expire December 31, 2018. Motion carried.

It was moved by Mr. McLin, seconded by Mr. Baumgardner to ratify the appointment of Charles H. Hegberg, 256 Frederick Street to the Borough of Hanover Planning Commission to fill the unexpired term of Michael Bowersox with a term expiration of July 31, 2018. Motion carried.

Communications

Manager Bowersox reported that he and Secretary Neiderer attended the Pennsylvania State Association of Boroughs Awards ceremony on May 9, 2017 at the Hershey Lodge and Convention Center to receive Honorable Mention for the *Borough News Website Award*. Council congratulated Mrs. Neiderer on her good work on the website.

Manager Bowersox noted a special thank you is in order to the Warehime Foundation for their generous donation in the amount of \$113,170 for public park improvements. Mr. Shea commended Administrative Assistant Wyatt for her hard work on this project.

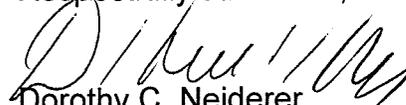
Unfinished Business

President Noble announced an Executive Session will be held immediately following this evening’s meeting regarding legal matters.

Adjournment

It was moved by Mr. Shea, seconded by Mr. Roth to adjourn the meeting at 7:50 PM. Motion carried.

Respectfully submitted,


Dorothy C. Neiderer
Borough Secretary