

THE BOROUGH OF HANOVER
44 FREDERICK STREET
HANOVER, PA 17331
717-637-3877 – FAX 717-637-2805

STREET OPENING PERMIT APPLICATION

GENERAL INSTRUCTIONS AND REGULATIONS

- Pursuant to Chapter 313 of the Code of the Borough of Hanover it shall be unlawful for any person to make any tunnel, opening, or excavation of any kind in or under the surface of any street, except for the erection of public utility poles, without first securing a permit for each separate undertaking.
- No person to whom a permit has been granted shall perform any of the work authorized by such permit in any amount greater than that specified in the permit without written authorization from the Borough.
- The prescribed permit and inspection fees shall accompany the application. Schedules of fees are furnished on request. The fees shall be made payable to the Borough of Hanover in a form approved by the Borough Manager.

*****BEFORE YOU DIG: CALL PA ONE CALL SYSTEM 1-800-242-1776*****

APPLICANT

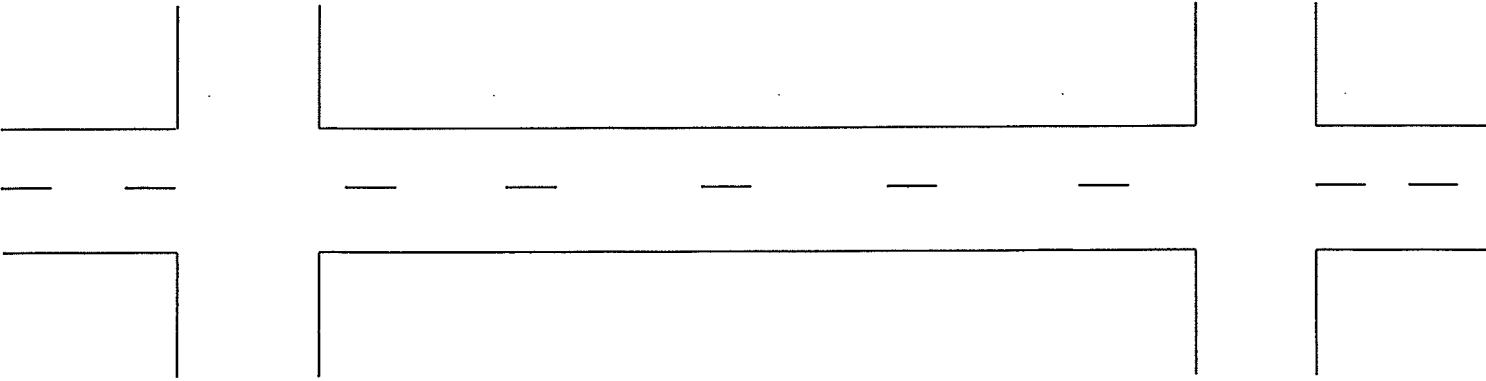
REQUESTER'S NAME: _____
ADDRESS: _____
CITY: _____ STATE: _____ ZIP: _____
PHONE NUMBER: _____ EMAIL: _____

DESCRIPTION OF WORK

Application is hereby made by the above listed individual, corporation, organization, or any other such entity for a permit to excavate upon and open a portion of:
_____ Street,
in the Borough of Hanover, between _____ Street,
and _____ Street.

The dimensions of said proposed excavation are: _____ feet long.
_____ feet wide.
_____ feet deep.

Please complete the below diagram and clearly illustrate the area of the desired street excavation:



The proposed excavation is for the purpose of: _____

Date proposed excavation will be open from: _____ to _____

The work will be performed by: _____

INSURANCE

The Applicant shall be required to submit with this Application a certificate of insurance indicating that he/she/it is insured against claims for damages for personal injury as well as against claims for property damages which may arise from or out of the performance of the work. Such insurance shall provide complete third-party coverage for the Borough of Hanover. The amount of insurance provided shall be prescribed by the Borough in accordance with the nature or risks involved; provided, however, that the liability insurance for bodily injury in effect shall be in an amount not less than \$100,000 for each person and \$300,000 for each accident, and for property damages not less than \$50,000. Borough Departments, franchised public utilities and other governmental agencies may be relieved of the obligation of submitting such a certificate if they do the work contemplated under the permit with their own personnel or with a contractor insured as required; however, such waiver shall not release any organization from any and all liability under any obligation provided herein.

ACKNOWLEDGEMENT

I acknowledge that said work shall only be completed in the scope and manner as specified above and that all information provided herein is true and complete. I further acknowledge that said work shall be completed under and subject to all conditions, restrictions, and regulations prescribed by the Borough of Hanover which may be herein included and as set forth in the Code of the Borough of Hanover.

I shall well and truly save, defend and keep harmless the Borough from, and indemnify it against any and all actions, suits, demands, payments, costs and charges for or by reason of the proposed work and damages to person or property resulting in any manner therefrom, or occurring in the execution of work connected therewith, or from any other matter, cause or thing relating thereto.

The approved permit must be carried at all times during completion of said work and presented upon request.

SIGNATURE: _____ DATE: _____

FOR BOROUGH USE ONLY

REQUEST/PERMIT NO. _____ DATE REVIEWED: _____

DISPOSITION AND REMARKS: _____

APPROVED: (YES/NO) REVIEWED BY: _____

YEARS SINCE STREET WAS REPAVED: _____

PERMIT FEE: _____ INSPECTION FEE: _____ TOTAL FEE: _____

FEE PAID: _____ CHECK NO. (IF APPLICABLE): _____