



Agenda
Hanover Area Fire and Rescue Commission
Thursday, January 20, 2022
Penn Township Municipal Building @ 5:30 p.m.

1. Call to Order of the Meeting
2. Declaration of a Quorum
3. Board Reorganization:
Per the Intergovernmental Cooperation Agreement, Exhibit B, By Laws, the Commission must reorganize at the first meeting of each calendar year:
 - Recognition of Penn Township Board of Commissioner's representatives and alternate.
 - Recognition of Hanover Borough Council's representatives and alternate.
 - Recognition of Hanover Area Volunteer Fire & Rescue representatives and alternate.
 - Motion to elect the Chairman
 - Motion to elect the Vice-Chairman
 - Motion to elect the Secretary
 - Motion to elect the Treasurer
4. Appointment of Committee by the Chair:
 - (Appointed by Chair) – Financial/Personnel Committee
 - (Appointed by Chair) – Facilities/Apparatus Committee
5. Announcement of Executive Session
6. Public Comment
7. CONSENT AGENDA
Accept motion to approve items on the Consent Agenda as follows:
 - a. December 2021 Meeting Minutes
 - b. December 2021 Fire Report
 - c. December 2021 A/P Check Run
8. Treasurer's Report
 - a. December 2021 Financial Report
9. Committee Reports
 - a. Finance & Personnel
 1. Renewal of Contract with Hamilton & Musser, P.C.
 2. Approve job descriptions for Business Manager and changes to the Exec. Assistant
 3. 2021 Budget Report
 4. Motion to approve a 3% increase for ambulance billing in 2022.
 - b. Facilities & Apparatus
10. Fire Chief's Report
 - a. EMS Captain to provide an update related to EMS

11. EMA Report - December 2021
12. Hanover Area Volunteer Fire and Rescue Report and Check Presentation to the Commission
13. Unfinished Business
14. New Business
15. Public Comment
16. Adjournment