

Join Zoom Meeting

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Meeting ID: 895 4435 6533

Passcode: 306571

6:30: Executive Session

-AGENDA-

**HANOVER BOROUGH
FINANCE COMMITTEE / WORKSHOP
JUNE 15, 2022 - 7:00 PM
44 FREDERICK ST HANOVER
AND VIA ZOOM FOR PUBLIC ACCESS**

1. Public Comment
2. Acknowledgement of Executive Session if Any
3. Consent Agenda
 - a. Minutes: May 18, 2022
 - b. Finance Reports:
 - i. Approve Bills for Payment
 - ii. Accept Monthly Financial Statement
 - iii. Accept Report of Monthly Investments
 - c. Special Events:
 - i. Hanover Chili Cookoff – Sunday, September 4, 2022 at Moul Field
 - ii. Stateline Canine Event – Sat & Sun, Sept, 24 & 25, 2022 at Good Field
 - iii. Hanover Food Truck Summer Series (HEDC) July/August various dates
 - d. Market House Leases:
 - i. M & S Country Creations – handmade gifts – adding one stall
 - ii. Pam Roos – ceramics & handmade cards – new vendor
 - e. Library Work Group: Approve legal advertisement to extend monthly meetings through September 2022
 - f. Library Board of Governors: Approve appointment of Andrew Smith as Library Association Appointee for term expiring January 31, 2023
 - g. Hanover Economic Development Corporation: Reappoint Mindy Crawford for 3 year term expiring July 20, 2025

4. Presentations / Interviews / Related Actions
 - a. Chris Miller, Hanover Borough Building and Codes Official: Report on Current Departmental Efforts & Initiatives
 - b. Appoint Interview Committees for Appointments-Reappointments - for interviews to be held at June 22, 2022 Council meeting:
 - i. Interview Committee for Planning Commission – 4 year term, 4 positions
 - ii. Interview Committee for Recreation Board - 5 year term, 1 position
5. Finance, Personnel and Administration
 - a. Trainee for Regional Wastewater Treatment Plant: Approve new hire
 - b. Delinquent Collections: Approve Resolution for collection procedures and schedule of attorney fees for delinquent utility accounts, fines and assessment accounts.
 - c. 2023 Budget Directive & Calendar: Approve
6. Department of Planning and Engineering
 - a. Rental Registration Program: Request for Council Direction on Rental Program Scope / Updated Ordinance
 - b. 229 Carlisle Street: Approve Quiet Title for unopened access off Railroad Street
 - c. 661-663 Broadway: Approve Resolution for Rutter’s Final Minor Land Development Plan
 - d. 14 Carlisle Street: Authorize emergency repairs
7. Department of Public Works
 - a. Municipal Building Roof: Award contract to Lobar Associates Construction at a cost of \$292,011.86 through Keystone Purchasing Network (KPN)
 - b. Transfer Station Hauling Bid:
 - i. Reject all bids opened May 18, 2022
 - ii. Approve extension of contract with Sullivan Hauling until 7/31/22
 - iii. Approve rebid of contract for July approval
 - c. Fleet Management:
 - i. Approve 2023 Borough Ford vehicle ordering
 - ii. Approve 2022 vehicle change orders
8. Department of Water Resources
 - a. 2022 Water Main Replacement Project: Award bid to -----at a cost of \$XXX,XXX (*Bids to be opened June 22, 2022*)
9. Public Safety Committee
 - a. Noise Ordinance: Presentation by Solicitor and request to advertise ordinance

- b. Proposed Ordinance Amendments – Approve advertisements for 6/22 approval:
 - i. Fire Code Ordinance – Clarification of recreational fires
 - ii. 316 Broadway – Parking restriction at driveway
 - iii. Turning Restrictions – Approve advertisement of ordinance amendments for “right turn only” during certain hours:
 - 1. York and Walnut Streets
 - 2. N. and S. Franklin Street at Frederick Street
 - 3. E. and W. Walnut Streets at Baltimore Street

10. Governance & Policy Committee

- a. Mandatory Training & Certification Policy: Approve

11. Reports of Council Members, Council Committees and Other Public Bodies

12. Management Reports

13. Correspondence and Information

14. Additional Public Comment

15. Adjournment

JULY BOROUGH COUNCIL & COUNCIL COMMITTEE MEETINGS:

*Public Safety Committee	July 5, 2022 6:00 PM
*Governance & Policy Committee	July 11, 2022 6:00 PM <i>(due to July 4th holiday)</i>
* Economic Development Committee	July 13, 2022 6:00 PM
*Water & Sewer Committee	July 14, 2022 6:00 PM
Council Workshop//Finance/Personnel Committee	July 20, 2022 7:00 PM
Hanover Borough Council	July 27, 2022 7:00 PM

** Committee Meetings will be cancelled if there is no business. Please advise the Borough Secretary if you will be unable to attend any meetings.*