



Agenda  
Hanover Area Fire and Rescue Commission  
Thursday, January 19, 2023  
Penn Township Municipal Building @ 5:30 p.m.

Updated 1/12/2023

1. Call to Order of the Meeting
2. Declaration of a Quorum
3. Board Reorganization
  - a. Recognition of Penn Township Representatives & Alternate
  - b. Recognition of Hanover Borough Representatives & Alternate
  - c. Recognition of Hanover Area Volunteer Fire & Rescue Representatives and Alternate
  - d. Motion to appoint the Member at-Large
  - e. Motion to elect a Chairperson
  - f. Motion to elect a Vice Chair
  - g. Motion to appoint the Secretary
  - h. Motion to appoint the Treasurer
4. Committee Appointments by the New Chair
  - a. Finance/Personnel Committee
  - b. Facilities/Apparatus Committee
5. Announcement of Executive Session
6. Public Comment
7. CONSENT AGENDA

Accept motion to approve items on the Consent Agenda as follows:

  - a. December 2022 Meeting Minutes
  - b. December 2022 Fire Report
  - c. December 2022 A/P Check Run
6. Treasurer's Report
  - a. December 2022 Financial Report
7. Committee Reports
  - a. Finance & Personnel
    - i. Motion to place a third EMS unit in service during peak hours Monday through Friday during peak hours. (Tentatively 10AM-6PM). This unit will be a BLS Unit, and no overtime paid to staff the unit.
    - ii. Motion to authorize the Chief to enter into a lease agreement with Leasing 2, Inc for the purchase of the new pumper, placing 10% down and payments begin 1/2024. Lease Rate is 4.89% for 10 years, annual payment of \$123,918.

- iii. Motion to amend the 2023 budget to include salary and benefits for the Fire Chief and Admin Assistant using the carry-over into 2023, at no additional budget increase to the municipalities.
- iv. Motion to authorize the addition of Mr. Otis and Manager Lewis as authorized signatories for the Commission.
- b. Facilities & Apparatus
  - i. Motion to award the bid for the new pumper to Pierce Manufacturing in the amount of \$1,156,973.
- 8. Fire Chief's Report
- 9. EMS Report
- 10. Business Administrator's Report
- 11. EMA Report
- 12. Hanover Area Volunteer Fire and Rescue Report
- 13. Unfinished Business
- 14. New Business
  - a. Discuss interest in moving all future Commission meetings to Fire Station 79-2, Clover Lane Fire Station.
- 15. Public Comment
- 16. Adjournment