

**MEETING NOTES OF THE HANOVER BOROUGH  
PUBLIC WORKS & FACILITIES COMMITTEE**

**February 8, 2023 at 6:00 PM**

Chairman Kress convened the Hanover Borough Public Works & Facilities Committee at 6:00 PM, Wednesday, February 8, 2023 at the Hanover Municipal Building, 44 Frederick Street, Hanover, PA, as advertised.

In attendance were Committee Members Hegberg, Kress and Lockard; Council Member Rupp; Staff Members Secretary Felix, Borough Manager Lewis, Planning & Engineering Director Mains and Police Chief Martin.

**Approval of the Minutes:** It was moved by Mr. Lockard, seconded by Mr. Hegberg to approve the minutes of January 10, 2023. Motion carried.

**Public Comment:** None was presented.

**CAPITAL BUILDING CONSTRUCTION PROJECTS**

**Basis of Design Reports from Buchart Horn** - Mr. Scott Loercher was present from Buchart Horn to answer any questions or concerns for the following proposed Basis of Design Reports:

- North Street Public Safety & Administration Facility
- Cougar Drive Extended Public Works / Water Resources Campus

Mr. Mains stated last month the reports were presented for review and tours to both sites were given to Council and staff. Mr. Mains distributed a chronology of items that were accomplished to date; as well as a summary of questions and concerns submitted by Council and staff with answers and comments provided by Mr. Mains.

Mr. Mains confirmed when asked by Mr. Hegberg that there were no negative comments regarding the proposed locations for the new facilities.

Conewago Township Manager Dave Arndt asked that Mr. Mains attend their next Workshop meeting on Monday, February 20, 2023 at 5:30 PM regarding the proposed Public Works Campus on Cougar Drive. Mr. Kress stated he would like to attend as well.

It was moved by Mr. Hegberg, seconded by Mr. Lockard to approve the Basis of Design Reports from Buchart Horn for both facilities and recommend to Council for approval. Motion carried.

Mr. Mains noted that the next task is to begin the design process.

Chairman Kress recommended one last final review of the plans to avoid potential change orders, and Mr. Mains was in agreement.

Mr. Mains noted that Delta Development will provide funding strategy assistance for grants, etc.

**Library Roof Project** – Mr. Mains noted that the Library Roofing project is beginning to come to a close. Access to the roof area was determined (at a cost of approximately \$44,000 which has been reduced to around \$14,000) to be a necessity for safety purposes. The materials will arrive in late February for installation in March.

It was moved by Mr. Hegberg, seconded by Mr. Lockard to approve the change order estimated at \$14,000 for the roof access to the Guthrie Memorial Library roof project. Motion carried.


Mr. Hegberg asked about the proposed improvements to the Bare Center. Mr. Mains stated he will get with Mr. Loercher to review the concept plan for the proposed Bare Center improvements including renovation of the AV system, with a large room to accommodate meetings and provision for a smaller caucus room.

Mr. Kress asked about the progress for the Sheppard Myers Dam improvements. Mr. Mains stated the dam should be operational by May with full completion by August. Change orders are related to the year delay for costs. May - June 2023 will be the time for the dam to be filled with water, and a Council trip is planned.

**Adjournment:** It was moved by Lockard, seconded by Mr. Hegberg to adjourn the meeting at 6:31 PM.

Motion carried.

Respectfully submitted,

  
Dorothy C. Felix  
Borough Secretary