

**Guthrie Memorial Library Board of Governors Meeting
April 7, 2022**

Attendance:

Nat Fissel, Shanna Hollich, Chrissy Rosensteel, Steve Sherman, Bobbi Little, Kristina Rodgers, Chris Neri, Brett Hoffacker, Barb Carbaugh, Barbara Eisenhart, Dan Frey and Sue Frey, Abbey Lukiewski

The meeting was called to order at 12:14 PM by Chrissy Rosensteel

Approval of February 2022 Minutes: Approved unanimously on motion by C. Neri and seconded by N. Fissel.

Committee Reports:

Nominating: B. Carbaugh had no report from the committee. We still have one open BOG position at this time. Discussion centered on someone with an interest in fundraising and/or planning events.

Fundraising/Annual Campaign: S. Sherman reported that the committee met on March 23, 2022 and it was effectively a brainstorming session. It was determined that the fundraising focus for 2022 would be partnering with the Honors Committee to maximize their event and on the Annual Appeal in the Fall. Expected next meeting to be in May.

Honors: B. Eisenhart shared that the Honors Event recognizing Mr. Guthrie will be on a Sunday in September. Details yet to be determined.

Report of the Director:

Borough Council hired a library planning consultant based on a push from the council members on the Library Work Group. JR Keller, LLC was chosen from three RFP's received and will start work in April. JR Keller has worked with other libraries having comparable, unique situations like GML. The scope of JR Keller's work will match closely with the charge of the Library Work Group, coming up with a plan for the long-term sustainability of the library. Consulting fee is \$18,000 with half being paid by a STMP grant.

Library Development Director position remains open – Shanna plans to ask for this position to be funded with the 2023 budget.

Covid update: GML is fully open and all volunteers are back and all toys are back out for use.

Thanks to E. Klanssek for easy access for kindergarten registration at Southwest schools. GML will participate in National Night Out on August 2nd.

Codorus Blast event at Lake Marburg in June – GML staff will participate and be available to talk with attendees if staff members are available.

Library Work Group: C. Rosensteel shared that Borough Council has three options going to Public Works at their April 13 meeting:

- 1) 3rd floor option – integrated option
- 2) Renovate current Borough office building on Frederick Street and build a second floor
- 3) Acquire land and construct a new building

Discussion centered on how each BOG felt about changes to the library building regarding sharing the building with the Borough. A consensus was formed that the BOG is most comfortable pursuing the option of the Borough occupying the 3rd floor.

HPLA Finance Commission: Christine Neri shared an account review of the Endowment's portfolio and the PeoplesBank statement. The Finance Commission submitted questions to PeoplesBank due to recent market volatility and received adequate responses. Some allocation changes have been made and PB will continue to monitor the market.

HPLA will contribute \$104,000 from the Endowment in four equal installments to the Borough this year.

Lora Gray Trust – We will be a ¼ recipient.

YCCF – This year we will start taking an annual distribution which should be approximately \$1,500 and it will be placed into the Endowment Fund.

Borough Manager Report- No Report (Nan Dunford has announced her resignation effective May 13, 2022)

YCL- No Report

Friends of the Library: S. Frey reported that the Book Sale last week made approximately \$5,000. While the Friends are not accepting books at this time, GML (per Shanna) is still accepting used books. Ryan continues to sell books upstairs (on the first floor – another \$5,000 to \$6,000 sold).

The Friends has approximately \$30,000 in its account and will start meeting soon.

Old Business: None

New Business: None

Meeting was adjourned at 1:29 PM on motion by N. Fissel and seconded by B. Hoffacker.

Next meeting is scheduled for Thursday, May 12, 2022, at 12:15 in the Bare Center.