

**MEETING NOTES OF THE HANOVER BOROUGH
PUBLIC WORKS & FACILITIES COMMITTEE
April 12, 2023 at 6:00 PM**

Chairman Kress convened the Hanover Borough Public Works & Facilities Committee at 6:00 PM, Wednesday, April 12, 2023 at the Hanover Municipal Building, 44 Frederick Street, Hanover, PA, as advertised.

In attendance were Committee Members Hegberg, Kress and Lockard; Council Member Rupp; Staff Members Secretary Felix, Public Works Director Grimm, Public Works Supervisor Bean and Police Chief Martin.

Approval of the Minutes: It was moved by Mr. Lockard, seconded by Mr. Hegberg to approve the minutes of February 8, 2023. Motion carried.

Public Comment: None was presented.

MUNICIPAL SALE OF SURPLUS BOROUGH EQUIPMENT

Public Works Director Grimm introduced Mr. John Bean to the Committee as Public Works Supervisor, and the Committee welcomed him to his new position.

Mr. Grimm noted there are eleven (11) pieces of equipment proposed for the Municipal online auction. Mr. Grimm added that the process worked well last year, rather than selling the items for scrap value or by private sale. This year's expected proceeds are estimated at \$20,000.

The low bid is set for scrap value; if scrap value is not met, the equipment will not be sold at auction.

Mr. Grimm would like to use proceeds from the auction to replace the 1985 backhoe. Backhoes are run through department rotation, to get the maximum use. Lead time is estimated at two (2) to three (3) months for new, but used backhoes will be considered as well. Used backhoes can range between \$80,000 to \$100,000. The estimated price for a new backhoe would be \$145,000 reduced to \$135,000 with \$10,000 state discount. The expense could be split between the Stormwater and Sanitary Sewer funds.

It was moved by Mr. Hegberg, seconded by Mr. Lockard to move the approval of the advertisement for the online Municipal auction of surplus equipment and the designation of proceeds from the auction toward the purchase of a new or used backhoe, to the Council Workshop agenda for consideration. Motion carried.

REVISED VEHICLE LEASING AMORTIZATION SCHEDULE

Public Works Director Grimm explained that three (3) pieces of equipment were ordered in 2020 and 2021 in the height of COVID, with financing locked in by lease purchase agreement at that time. Mr. Grimm recently received the final pricing for the 2023 tandem axle dump truck with inflation and supply chain issues showing a \$25,000 increase. Mr. Grimm is asking to add the

increase to the original lease paid out of the general fund, and to accept the change to our leasing repayment schedule.

He noted that there will be forthcoming increases for the other two (2) pieces of equipment which were ordered during this time; both are expected to show an increase of approximately \$20,000 each.

Mr. Grimm noted that we were very lucky to have received the compactor for the Transfer Station before the metal surcharges were in effect.

It was moved by Mr. Lockard, seconded by Mr. Hegberg to move the updated equipment leasing repayment schedules to the Council Workshop agenda for consideration. Motion carried.

LIBRARY ROOF PROJECT

Public Works Director Grimm updated the Committee on progress, noting there is about one and a half to two (1 ½ - 2) weeks left before project completion. The power was accidentally cut off on the 3rd floor which has since been repaired. In summary, a roof was constructed over every existing roof. The only change order was the roof access piece. Mr. Grimm was very impressed with the contractor's workmanship and schedule for the project. The top floor which was previously exposed as an activities area could be utilized again at some point with improvements.


Mr. Hegberg questioned where the downspouts will be placed. Mr. Grimm stated the downspouts will be connected directly into the storm sewer. The Infiltration and Inflow (I & I) department will place the connections and crews will connect the downspouts in the near future.

Mr. Grimm stated he is pleased with the progress and workmanship of the roof contractors repairing the municipal building roof as well.

Public Comment: None was presented.

Adjournment: It was moved by Mr. Lockard, seconded by Mr. Hegberg to adjourn the meeting at 6:22 PM. Motion carried.

Motion carried.

Respectfully submitted,

Dorothy C. Felix
Borough Secretary