

**MEETING NOTES OF THE HANOVER BOROUGH
PUBLIC WORKS & FACILITIES COMMITTEE**

May 12, 2021 at 6:00 PM

Chairman Hegberg convened the Hanover Borough Public Works & Facilities Committee at 6:00 PM, Wednesday, May 12, 2021 at the Hanover Municipal Building, 44 Frederick Street, Hanover, PA.

In attendance were Committee Members Chesney, Hegberg, Hoover and Lockard; Council Members Roland and Rupp; Staff Members Manager Dunford, Secretary Felix, Public Works Director Grimm, Planning & Engineering Director Mains.

OLD BUSINESS

Draft Capital Planning - 2021 Facility Assessment Report: Mr. Mains gave a brief update on the April 14, 2021 meeting; there was no quorum to conduct business. The document is ready to move on to Council Workshop for review. Mr. Mains will provide a hard copy of the complete document for each Council Member at the Workshop meeting for discussion. It was moved by Mr. Chesney, seconded by Mr. Hoover to move the document to Council Workshop for review. Motion carried.

NEW BUSINESS

Proposed Contract with PFM Consulting Group: Manager Dunford reported that the Borough is earmarked for \$7.5 million in American Rescue Act Federal Funding, and encouraged Council to enter into a contract with PFM Consulting Group for a multi-year Capital Improvement Plan and Strategies for Non-Utility Facilities through the Strategic Management Planning Program (STMP). This plan would be an essential step to help the Borough to access grants and funding for facilities improvements.

The Committee discussed several options for use of the Federal funds, noting the funds could also be used for matching grant funding for a variety of projects. The potential role of the Economic Development Corporation in this effort was also noted, and could be effectively utilized in this process.

Manager Dunford asked the Committee to recommend exploring the Capital Improvement Plan and Strategies through the STMP program. The Committee agreed it was essential to plan financially for effective use of the Federal funding.

Manager Dunford will also contact the County for recommendation on potential funding strategies.

COMMUNICATIONS

Public Works Director Grimm noted that Shentel is installing pedestals and some junction boxes for their new cable system. Planning and Engineering Director Mains spoke to Shentel regarding proper placement of their pedestals.

Public Works Director Grimm clarified that the Borough's funds are utilized in conjunction with Columbia Gas work through the Liquid Fuels, General Fund and Water Fund.

Adjournment: It was moved by Mr. Chesney, seconded by Mr. Hoover to adjourn the meeting at 6:53 PM. Motion carried.

Respectfully submitted,



Dorothy C. Felix
Borough Secretary