

**HANOVER BOROUGH**  
**SHADE TREE COMMISSION MINUTES**

**June 5, 2023**

Chairman Rohrbaugh convened the meeting of the Hanover Borough Shade Tree Commission at 9:00 AM Monday morning, June 5, 2023 in the Hanover Municipal Building, 44 Frederick Street, Hanover, Pennsylvania, as advertised.

**Attendance:** In attendance were Shade Tree Commission members Rohrbaugh, Weaver and West; Bartlett Tree Experts Representatives Matthew Leyes and Christian Fitzpatrick.

**Approval of the Minutes:** It was moved by Mrs. West seconded by Mr. Weaver to approve the minutes of May 1, 2023. Motion carried.

**Public Comment**

Mr. Leyes and Mr. Fitzpatrick from Bartlett Tree Experts walked the Myers Arboretum with Public Works Director Grimm and Shade Tree Commission members at the previous meeting on May 1, 2023. Bartlett Tree Experts will provide a tree inventory, tree values, assessment, maintenance plan and recommendations to be utilized for potential grant work with the Department of Conservation and Natural Resources (DCNR). Ms. Rohrbaugh provided a map of the Arboretum to Mr. Leyes as a basis for the assessment.

Bartlett will provide a cost proposal for the assessment prior to beginning the project for review by the Borough Manager and Public Works Director.

Mr. Weaver provided a photo of a permanent stone marker as an example for potential use for tree dedications.

**Tree Planting Request:** Ms. Aimee Friedrich would like to pay for an oak tree to be planted at Wirt Park near the 10 Commandments monument or a weeping willow tree at West Hanover Street Park. She is asking for the Public Works Department to plant the tree, and she would like to install a dedication plaque at the tree.

Public Works Director Grimm will need to review the request and determine if a tree can be planted at Wirt Park in coordination with playground renovations on the High Street side of the property; or if a better option would be to plant a weeping willow at West Hanover Street. Secretary Felix will follow up with Public Works Director Grimm.

**118 E. Elm Avenue:** Members of the Commission agreed to direct the Code Enforcement Officer to follow up with the contractor and property owner regarding two (2) trees illegally removed in the public right of way by a private contractor without approval permit from the Shade Tree Commission.



The Commission exited the municipal building and checked the following Permit Applications in the field:

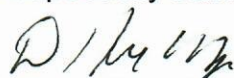
- 621 Broadway: Approved for property owner to remove 6' length of sidewalk to accommodate planting of one scarlet oak tree by Borough Crew.
- 116 S. Forney Avenue: Approved for property owner to remove one (1) tree and prune one (1) tree overhanging the public right of way.
- 303 Fourth Street: Approved for Borough Crew to remove one dying tree, pending public hearing August 7, 2023.
- 364 Grant Drive: Approved for Borough Crew to remove two (2) honey locust trees and one (1) ash tree along Grant Drive, pending public hearing August 7, 2023.
- 218 Meade Avenue: Approved for Borough Crew to elevate tree above street and sidewalk and away from house.
- 524 West Middle Street: Approved for Borough Crew to elevate trees as necessary over street and sidewalk and away from house.
- 316 Moul Avenue: Approved for Borough Crew to remove one (1) dying tree, pending public hearing August 7, 2023.
- 825 East Walnut Street: Approved for Borough Crew to remove one (1) dying tree, pending public hearing August 7, 2023.
- 950 East Walnut Street: Approved for Borough Crew to remove one (1) tree on Witmer Avenue closest to the corner and one (1) tree on East Walnut Street closest to the corner, pending public hearing August 7, 2023; and to prune remaining tree on East Walnut Street.

Dead trees at 745 Broadway and 525 West Middle Street were added to the list for removal by the Public Works Crew pending public hearing August 7, 2023. Letters will be sent to notify the property owners.

The Shade Tree Commission noted that the Christmas lights still had not been removed from the two (2) trees in the public right of way at 329 Clearview Road. Secretary Felix will ask the Codes Department to follow up.

Adjournment: The meeting adjourned at 10:45 AM.

Respectfully submitted,



Dorothy C. Felix  
Borough Secretary