

**MINUTES OF THE HANOVER BOROUGH
GOVERNANCE & POLICY COMMITTEE MEETING
June 6, 2022**

Chairman Rupp convened the meeting of the Hanover Borough Council Governance & Policy Committee meeting on Tuesday, June 6, 2022 at 6:00 PM in the Hanover Municipal Building, 44 Frederick Street, Hanover, PA, as advertised.

Attendance: In attendance were Committee Members Funk, Greenholt and Rupp; Secretary Felix and Human Resources Manager/Interim Treasurer Hill.

Public Comment: None was presented.

Approval of the Minutes: It was moved by Mr. Greenholt, seconded by Mrs. Funk to approve the minutes of March 8, 2022. Motion carried.

Draft Mandatory Training & Certification Policy: Borough Administrator Hill stated that the Borough has always paid for the Commercial Driver's License (CDL) Certification Training, Police Academy Training and Fire Academy Training. The new contingency is to be employed for at least three (3) years, or the employee will have to reimburse the Borough. This is partially due to cost increases of training.

The price of CDL training has increased from a few hundred dollars to between \$2,500 to \$8,500 for CDL training.

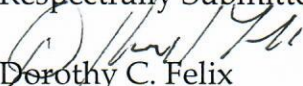
The Borough has not required reimbursement for training in the past.

There will be a form for employees to sign, and the policy will be explained when hired. The employee must also sign off with the understanding that if they leave within three (3) years, the Borough must be reimbursed for the cost of training.

Dr. Rupp thanked Borough Administrator Hill for writing this policy.

It was moved by Mrs. Funk, seconded by Mr. Greenholt to move the approval of the Draft Mandatory Training & Certification Policy to the Council Workshop agenda. Motion carried.

Adjournment: The meeting adjourned at 6:21 PM.

Respectfully Submitted,

Dorothy C. Felix
Borough Secretary