

Borough of Hanover / Library Work Group

Meeting Minutes

July 18, 2022

4:02 PM

Motion to Open: Kress Seconded by: Hegberg

In Attendance:

Chairman Bill Reichart - Absent

Councilman Chuck Hegberg

Councilman Tim Kress

Chrissy Rosensteel - Board of Governors President

Dan Frey - HPLA Representative

Library Director Shanna Hollich - Ex officio member

John Miller - YCL Director of Library Administration - Ex officio member - via Teams

Library Administrative Assistant - Faith Soto

Amy Hill – Borough Administrator, Ex officio member

Guests: James Shelton – Borough Finance Officer via teams

Brian Marchuck, CPA - via Teams

Quorum was met.

June Minutes: Motion to approve by Kress; Seconded by Rosensteel. Minutes approved.

Distribution of final report deliverable by JR Keller per contract.

Question Re: chart on pg 23: Members would like to know how many libraries have a municipal tax? Shanna will reach out to consultants to see if they can answer, but since their contract has concluded, they may not respond.

Jim Shelton and Brian Marchuck introduced to committee by Amy Hill. They are tasked with looking at different financial impacts based on recommendations and historical data. Has the library moved toward a more financially independent format and how can it continue to do so.

Thank you to our new finance director Jim.

Jim and Brian can be contacted to get further clarification after this meeting via e-mail or through Shanna.

Questions/Comments

Would the analysis done by Jim and Brian be able to include future analysis? Yes.

Hanover is unique in being a municipality on the border of two different counties Adams and York. Currently State Library codes do not cover this - we should consider speaking to State Reps about municipalities on borders.

Fair share discussed and what would be options to get other municipalities on board and make sure that there is a clear MOU and all percentages be as clear as possible.

The endowment and other modes of financing library also discussed as well how monies are utilized within each area.

End of open discussion.

Point was raised that there may have been a library tax in Hanover in the past – Amy will look into the archives to see if there is any information to support this.

Jim should start with Solicitor Shultis with regard to the endowment

Motion to Adjourn: Rosensteel Seconded: Frey

Meeting Adjourned at 4:51 PM

Next Meeting is scheduled for August 15, 2022 at 4PM at the Guthrie Memorial Library Bare Center.

Respectfully submitted by,

Faith Soto